

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

MARCH 14, 2024

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Jon Licurse, Anita Buyers, Ellen Schorsch, late Tom Poelker & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and Councilman Van Valin opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 22, 2024, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Van Valin, with 4 in favor, Councilman Goettsche abstained as he was absent.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt stated, last week Delaware Engineering Brock Juusola, P.E.; Delaware Engineering John Brust; Cedarwood Engineering Services Chief Operator/Asst. Manager Josh Vital; two members from DEC & DEP; and Town Supervisor Thomas Hoyt all meet at the WWTP. The town was approved for a pilot study for septic acceptance at WWTP.

2.REQUEST TO USE CD LANE PARK: Windham Chamber of Commerce request the use of CD Lane Park for their 2nd Annual Easter Egg Hunt on Saturday, March 30 from 9:00 am to 1:00 pm; with a rain date on April 6, 2024. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

3.REQUEST USE OF CENTRE PROPERTY: Windham Chamber of Commerce request use of the Centre Property and front lawn for the annual 4th of July Celebration with a Band prior to the parade. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. The Windham Chamber of Commerce also would like to request use of the Centre Property and front lawn for their annual Autumn Affair Weekend Saturday, October 12 and Sunday, October 13, 2024 with vendors and band. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

4.REQUEST USE OF CENTRE PROPERTY: Annual Heritage Music Gathering request use of the Centre Property and front lawn for their annual Celebration of History 1776-1976, Tuesday,

July 30 thru August 4, 2024 @ 10:00 am to 9:00 pm daily. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

5.REQUEST USE OF CENTRE PROPERTY: OMNY Taiko Drumming request use of the Centre Property for set up, rehearsal and performance of Taiko drumming on Sunday, August 11, 2024 at 9:00 am to 4:30 pm. Performance at 2:00pm. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

6.NEW APPLICATION STATE LIQUOR AUTHORITY: A new liquor application has been submitted for Mountain King Brewing Co LLC, 5351 State Route 23, Windham. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

7.RESCIND TOWN BOARD RESOLUTION #26 OF 2024: At the last Town Board meeting on February 22, 2024, Councilman Walker offered the following Town Board Resolution #26 of 2024 and moved its adoption. The Town Board Resolution #26 of 2024 has been rescinded on March 14, 2024. A motion to rescind this resolution from the February 22, 2024 meeting was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor. RE-ADOPT TOWN BOARD RESOLUTION #26 OF 2024 REVISED: At the Town Board meeting on March 14, 2024, Supervisor Hoyt offered the following revised resolution and moved its adoption: WHEREAS, the Town of Windham enrolled in the Flood Buy Out Program as specified in the Memorandum of Agreement (the "MOA") between the City of New York (the "City") and Greene County dated October 15, 2013, WHEREAS, which the Town is interested in acquiring title to, namely the property owned by Joseph & Victoria Saccoccie, 4702 & 4706 State Route 23, Windham, NY (SBL 96.00-3-6). NOW, THEREFORE BE IT as stated in the MOA under Section 2e, the Town must enter into an agreement to be responsible for the long-term management of the property as a condition to the City entering into a contract to take title to such property. The Town does hereby agree to assume management responsibilities and proceed with the acquisition. NOW, THEREFORE BE Overview of Property Categories and Program Organizational Roles The Town has identified two distinct categories of properties that may be eligible for acquisition under the NYC-funded FBO: 1. Individual Buyout Properties – Erosion Hazard; and 2. Individual Buyout Properties – Inundation Hazard which does not include properties covered under Category 1 (Hydraulic Study Properties) or properties within the following areas: (1) parcels in areas known as a " designated hamlet or village" (as specified in Attachments R and S in the MOA) and/or Expanded Hamlet Area (as specified in Exhibits 4 and 5 to the 2010 Water Supply Permit); (2) parcels in areas designated as " commercial or industrial area" up to 50 acres in size by the municipality following the procedures of the WSP; (3) parcels designated along specified public roads (as specified in Attachment T in the MOA) within ¼ mile NOW, THEREFORE BE The Town of Windham would like to take ownership of the said above property. A motion to adopt this resolution was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

8.INVITATION FOR BIDS-Installing/Supplying & Watering/Maintenance of town flowers: Notice is hereby given that **sealed bids for watering and maintenance** and **sealed bids for the installing and supplying** for annual flowers at town signs, Hensonville Park fountain and garden beds will be received by the Town of Windham at the office of the Town Clerk, 371 State Route 296, PO Box 96, Hensonville, New York 12439 until 12:00 noon local time on Thursday, April 25, 2024 and will be opened and read aloud at the Town Board meeting at 7:00 pm on April 25, 2024. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with all in favor.

9.TOWN CLERK'S MONTHLY REPORT for February 2024: \$4,329.22. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

10.TOWN JUSTICE MONTHLY REPORTS for January & February 2024: Justice McCarthy \$3,232.00 and \$1,043.00 was noted by the Board.

11.TOWN BOARD RESOLUTION #43 OF 2024: to decrease the Sewer District billing for 2024 in the amount of \$2,700.00 due to a problem with the meter reader for account S844. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #44 OF 2024: the following resolution was

proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #7 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. AMBULANCE FUND RESOLUTION #5 OF 2024: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

12.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: “***Calls for the Month of February 2024***: *Calls in Windham: Advanced Life Support (ALS)-17, Basic Life Support (BLS)-7, Call Cancelled (C/C)-6; Refused Medical Assistance (RMA)-3, Stand By Fire (S/B Fire)-1, Public Assist (P/A)-3; Calls in Jewett: ALS-4, P/A-1; Calls in Hunter: ALS-3, C/C-1, RMA-1; Calls in Coxsackie: C/C-1; County Coverage Request Amb S/B-; Stand by for GCEMS-1. Total calls: 51, Calls turned over to Mutual Aid: Ashland-2. Vehicle Mileage Log for February 2024: 96-1: 96,460 and 96-2: 6,309.*” Ambulance Administrator Davia Montie will be having a hands on training with the coaches from the Windham Little League. Also there will be an ambulance present in the area at all little league games. The Windham Police will also be present to help with the local traffic the game nights as that area is getting busier. Two new ADE will be on site at the Little League field and at CD Lane Park. Ambulance Administrator Davia Montie is the Liaison for the Ambulance Study in Greene County. She has been on a number of zoom calls. The ambulance staffing has had second shifts on weekends.

13.ASSESSOR’S REPORT: The following report was submitted for the Board’s review: “1. Questions on the WINDHAM MOUNTAIN CLUB scenario have tapered off. 2. The SENIOR STAR reminder postcard was a minimal success, but successful. We need to author our own postcard next year. Other towns that did theirs had better results with less “nuisance” call of an unnecessary nature. We consumed about 15 hours this year on calls of that type.... turning down taxpayers on an Exemption that they were not eligible for. Made over 30 house calls to those in need. Added @ a dozen new exemptions for Vets and Seniors. 3. Photography work continues, maps/drawings changes continues. Labelled boxes with inventories on the outside of each box will be given to Town Clerk for storage. Town Clerk Bonnie Poehmel will receive an index, and a WORD doc index to assist anyone in need of the drawings and plans. I too plan to keep assisting with taxpayer requests for such. 4. Still working towards hanging third flat screen in office to speed delivery of data even faster. Printer in office still in working order. RPS people still providing tech support on the office RPS software, running VERY smoothly this season. 5. Attending two classes for next year’s Continuing Education requirements. Additionally; attending BAR training class with two BAR members this year in April.”

14.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. The vandalism graffiti has been removed from the stonewall on cemetery hill. The boiler has been inspected at the highway department. Highway Superintendent Gary Thorington would like permission to have Garzone flush and maintenance the boiler. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with all in favor. The GPS in ambulance 96-1 has an issue with the unit being faulty. The 2014 Ford Explorer SUV/Police car went to Auctions International and a winning bid has been awarded for \$3,450.00. The Windham Path sign is back up with a changed holding position. Roadside brush is being cut; and a unit has been rented for the next 2-months for a total of 18 miles. To date 6 center lane miles (12 miles of roadside) has been completed. Highway Superintendent Gary Thorington has been updating the highway road specification form. Last time it was updated in 1989. Gary will have the specification ready in a draft form for the Town Board to review and approve. This is part of the private roads that would like to be town road. At Advocacy Day at the State Capital, Albany, New York; 727 highway superintendents were there last week. Gary would like permission to attend the annual Highway School in June. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. Councilman Van Valin commented on Nauvoe Road looks great with the cutting of the brush along the roadside.

15.POLICE REPORT: A letter of Resignation was received by Officer Cody T. Rogers for part-

time police officer's position at the Town of Windham Police Department. Effective date of letter received on February 28, 2024. A motion to accept was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

16.COMMITTEE REPORT: **Councilman Walker** would like to leave a Blank Page in the minute book for Margaret Mulford. Margaret recently passed away at the age of 98. She had given the town 36 years of service as a Library Trustee. A motion to approve the Blank Page was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. Councilman Walker will also be attending the CWT Meeting on March 18, 2024. **Councilman Van Valin** stated the light fixtures are complete in the Library. He would like to install new a/c and heating split units in the Library. This would take the a/c units out of the walls and have the outside resided. **Councilman Goettsche** had some minor updates done to the website. **Councilman Peters** has been working on the cell network extender for the office and is working on the scanner in the Town Clerk's office. **Supervisor Hoyt** stated the router #2 went down in the main business office; causing the postage machine to be out of service and the office had to purchase stamps from the post office. The old ambulance is ready for surplus auction. Supervisor Hoyt asked Highway Superintendent Gary Thorington to take care of the advertisement. The surplus light bar on the 2014 Ford Explorer SUV went to the Town of Durham Police Dept. Supervisor Hoyt would like the Town Board to take the time to review the budget to make sure the town is staying within the budget lines. A portable generator is at the Hickory Hill Pump Station in case we are to lose power it will be ready to go. A one year Agreement between the Town of Windham, Windham Little League, Mary O'Connor, Dutt Brothers Inc and Or Not, LLC agrees to set forth; Windham Little League operates a ball field located at 124 South Street, Windham upon lands owned by the Town of Windham; as there is a need for additional parking at base ball field. A motion to allow the Supervisor to sign the agreement was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

Supervisor Hoyt would like to make a motion if the planning board chairman Tom Poelker is not presently available at a planning board meeting than the next person in charge of the meeting that night will get the same pay rate fee as the planning board chairman, 2nd by Councilman Peters, with all in favor.

GENERAL FUND WARRANT #5-G contained vouchers #147-189, totaling \$42,165.23 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #5 contained vouchers #58-68, totaling \$8,466.72 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #5 contained vouchers #55-74, totaling \$58,911.12 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #3 contained vouchers #18-24, totaling \$2,043.64 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #5 contained vouchers #47-59, totaling \$8,894.89 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #5-P for **General** contained 8 claims, totaling \$8,265.93 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 20 claims, totaling \$21,783.83 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance-NYS Health Care Worker Bonus Pay**

**A blank page left in Honor of Margaret Mulford for her continued 36 years of service as a
Town of Windham Library Trustee.**

OFFICIAL

payroll contained 1 claim, totaling \$500.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #5-P contained 6 claims, totaling \$11,390.40 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #5-P contained 2 claims, totaling \$864.63 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

COMMENTS FROM THE PUBLIC: Planning Board Chairman Tom Poelker was present. There is a lot of activity for the upcoming spring-summer agenda.

The meeting adjourned at 7:42 p.m. on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK

