

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

FEBRUARY 8, 2024

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche

Absent: Town Clerk Bonnie Poehmel, Ambulance Administrator Davia Montie, Highway Superintendent Gary Thorington & Delaware Engineering John Brust

Also Present: Jon Licurse, Drew Shuster, Nick Bove, Jonathan Gross, Lori Torgersen & Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE JANUARY 25, 2024, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present. Supervisor Hoyt stated CWC has approved to accept private haulers waste water at our sewage plant (WWTP); details need to be worked out.

2.FIXED ASSETS FOR 2023: Account Clerk Bette Rhoades has prepared the Fixed Assets book for the Board's review. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

3.SEEKING PERMISSION TO USE THE CENTRE PROPERTY: WAJ Class of 2025 would like permission to hold their Junior Prom 2024 Ceremony. The Class would like to setup at 4:00 pm on Friday, May 17, 2024 and Saturday, May 18, 2024 will be the ceremony. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

4.SET PUBLIC HEARING for Flood Buyout NYC Program: Joseph & Victoria Saccoccie, 4702 & 4706 State Route 23, Windham, NY, Tax Map #96.00-3-6, 1.00 acre. Public Hearing will be set for the next Board meeting on February 22, 2024 @ 6:50pm. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

5.TOWN CLERK REPORT for January 2024: \$6,865.50. A motion to approve was made by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

6.TOWN BOARD RESOLUTION #25 OF 2024: to authorize the purchase of a new 2023 Dodge Durango Pursuit Police vehicle in the amount of \$39,741.00 under the New York State Government Bid pricing contract #PC69491SB. Said vehicle is to be used by the Town of Windham Police Department. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #5 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts for the year 2023. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #6 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts for the year 2024. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

7.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: "***Calls for the Month of January 2024: Calls in Windham: Advanced Life Support (ALS)-14, Basic Life Support (BLS)-5, Call Cancelled (C/C)-5; Refused Medical Assistance (RMA)-6, Stand By Fire (S/B Fire)-1, Public Assist (P/A)-4; Calls in Jewett: ALS-4, BLS-2, RMA-3, C/C-1; Calls in Hunter: ALS-1, BLS-1, C/C-3;Calls in Durham: ALS-1; Calls in Ashland-C/C-1; Calls in Conesville, Schoharie County: req (mutual aid) M/A-1. County Coverage Request Amb S/B-2; Stand by for GCEMS-1. Total calls: 55, Calls turned over to Mutual Aid: Ashland-2. Vehicle Mileage Log for January 2024: 96-1: 95,438 and 96-2: 4,531.***"

8.ASSESSOR'S REPORT: the following report was submitted to the Board for their review from Richard Tollner: "Inquiries from builders, locals and out-of-towners has diminished. Excessively busy, and up to date on volume of Senior STAR information requests. Office has received dozens of returned postcards. Returning calls while driving and photographing. Adding New Senior STAR, Basic STAR and Veteran Exemptions; due to constant exposure of these exemptions being available. Office signage, visits and house calls has added to our exemption volume. BAR members (Board of Assessment Review) classes are already addressed for the May 28th, 2024, our next BAR. I will be attending as a refresher. Have added an additional 100 plus phone numbers/email addresses to the Assessor's office database; continuing the growing volume of making out of town contacts readily available to those departments that may need quick contact(s). This has helped prevent late fee situations on a number of billings. Photography work continues, especially in new construction and improvements as season dwindles down. We have thousands of photos added in last two years."

9.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. Supervisor Hoyt reported the salt mix is working well for the highway department. Also, highway workers have stripped decals and lights from the old police car.

10.POLICE REPORT: The old police car will go out to bid as surplus. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

11.COMMITTEE REPORT: **Councilman Walker** will attend a CWT Meeting on February 19, 2024 @ 6:15pm. The lawyer is still working on the LAP issues. **Councilman Goettsche** stated the website had issues which are currently being fixed by provider. **Councilman Peters** has nothing at this time to report on. **Councilman Van Valin** stated the Library Trustees have issues with the lighting and air conditioning unit. Both Councilman Van Valin and Supervisor Hoyt are looking into solutions. **Supervisor Hoyt**, Bonnie Poehmel Town Clerk would like to request help with the record keeping department. Supervisor Hoyt would like to make a motion to appoint Sandra Allen, part-time clerk for 20 hours a week at \$20.00 per hour, 2nd by Councilman Peters, with all in favor.

GENERAL FUND WARRANT #3-G contained vouchers #80-119, totaling \$72,655.76 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY FUND WARRANT #3 contained vouchers #31-48, totaling \$33,996.33 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #3 contained vouchers #25-45, totaling \$75,673.55 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #2 contained vouchers #9-17, totaling \$2,133.47 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #3 contained vouchers #21-32, totaling \$17,065.81 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

CAPITAL AMBULANCE BUILDING WARRANT #23 contained voucher #58, totaling \$8,781.26 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #3-P for **General** contained 8 claims, totaling \$8,935.26 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 16 claims, totaling \$19,415.26 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #3-P contained 6 claims, totaling \$14,131.20 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #3-P contained 1 claim, totaling \$83.06 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

COMMENTS FROM THE PUBLIC: **Drew Shuster** questions the location of the little league fields at the Windham Path property with noise concerns. **Supervisor Hoyt** explains discussions currently taking place with location, parking, screening noise, etc. Public comment is being taken into account. Also, other facilities for youth and children might occur at site. Still conceptual at this juncture.

Nick Bove questions about the Mountaintop Little League formation etc. as well as inclusion of other municipalities. **Supervisor Hoyt** gives a brief history. Supervisor Hoyt will bring up with other towns at the Mountaintop Supervisors meeting. Nick also thinks consideration for field location should include flood control properties. As discussed like on Nauvoo & Begley Road, CD Lane Park, etc. Supervisor Hoyt pointed out the negatives that essentially rules out these locations.

Jonathan Gross perhaps other towns and Windham could get together for a community (generally located) center for all the towns, **Supervisor Hoyt** will talk about the issue at the Mountaintop Supervisors meeting.

Lori Torgersen would like to know when and where she can and others get the information with respect to the town board meetings. She was advised to go to the website. But also advised not everything is there until formally approved.

The meeting adjourned at 7:40 p.m. on a motion by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

Minutes were taken and submitted to the Town Clerk's office by Councilman Walker.

_____ SUPERVISOR	_____ COUNCILMAN	_____ COUNCILMAN
		Absent Bonnie Poehmel
_____ COUNCILMAN	_____ COUNCILMAN	_____ TOWN CLERK

