

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

JANUARY 11, 2024

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Delaware Engineering John Brust, Jon Licurse, John Gaskill & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE DECEMBER 28, 2023, TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Goettsche, with all in favor.

THE MINUTES OF THE JANUARY 2, 2024, ORGANIZATIONAL MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present. Delaware Engineering is working on a number of projects in town as they assist the planning board with the projects. CWC will be looking at a feasibility study at WWTP to accept outside sewage. Supervisor Hoyt would like to make a motion to retain services with Delaware Engineering to start the cost process of two baseball fields and pavilions at the Windham Path with the entrance on State Route 23. A motion to accept was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor. Supervisor Hoyt stated there is a group of residents that are going to fund a dog park to the right of the well house at the Windham Path with accessibility to the parking lot. A motion to start was made by Supervisor Hoyt, 2nd by Councilman Walker, with all in favor.

2.NEW PROJECT MANAGER FOR CSS REAL HOLDINGS LLC: John Gaskill was present. He is the new project manager to oversee the project at the Red Rock Development, Tax Map #78.00-6-31.1, #78.00-6-55 & #78.00-6-56. John will be completing the project to the town's satisfaction. There are many issues with this project. In the coming days of the project John Gaskill will be speaking with the Town, Delaware Engineering and DEP to complete.

3.AGREEMENT WITH SIAM TANK #57 KNIGHTS OF THE ROAD: Agreement dated January 1, 2024 between the Town of Windham, owner of the property at 124 County Route 12, Tax Map #95.00-1-21 and Siam Tank #57, aka Knights of the Road. Supervisor Hoyt will need permission by the Board to execute the agreement. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

4.NEWTON FUND ACCOUNT FOR 2023: has been prepared by Bette Rhoades. The balance for the year ending 2022 is \$19,430.36, no interest has been received as this is in a Key Bank Money Market Savings. The balance for the year ending 2023 is \$19,430.36. A motion to approve was made by Councilman Peters, 2^d by Councilman Goettsche, with all in favor.

5.AFFIDAVIT/APPLICATION FOR CERTIFICATE OF RESIDENCE: Chelsea James as she is a resident of the Town of Windham and plans on attending the Hudson Valley Community College. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

6.TOWN CLERK'S REPORT FOR DECEMBER 2023: \$1988.48, was approved by Councilman Walker, 2nd by Councilman Van Valin, with all in favor.

7.TOWN JUSTICE REPORT FOR DECEMBER 2023: Justice McCarthy \$1,668.00 and Justice Stevens \$553.00 were noted by the Board.

8. TOWN BOARD RESOLUTION #3 OF 2024: to authorize the Supervisor to use \$21,847.22 from Unanticipated Revenues in account 1650406 Ambulance Agreement Jewett to balance the accounts in the Ambulance Fund as per the Ambulance Fund Resolution #1 of 2024. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #4 OF 2024: to authorize the Supervisor to use \$26,785.00 from Unappropriated Fund Balance to balance the accounts in the Sewer Fund as per the Town Board Resolution #5 of 2024. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #5 OF 2024: the following resolution was proposed to transfer funds to balance the Sewer District accounts for the year ending in 2023. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #6 OF 2024: to authorize the Supervisor to use \$264.58 from Unanticipated Revenue to balance the accounts in the Streetlighting Fund as per the Streetlighting Fund Resolution #7 of 2024. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #7 OF 2024: the following resolution was proposed to transfer funds to balance the Streetlighting District accounts for the year ending in 2023. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #8 OF 2024: to authorize the Supervisor to invest the sum of \$75,000.00 of General Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #9 OF 2024: to authorize the Supervisor to invest the sum of \$200,000.00 of Highway Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #10 OF 2024: to authorize the Supervisor to invest the sum of \$100,000.00 of Library Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #11 OF 2024: to authorize the Supervisor to invest the sum of \$250,000.00 of Water District Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #12 OF 2024: to authorize the Supervisor to invest the sum of \$125,000.00 of Ambulance Fund Money in a Certificate of Deposit for 90 days at the Key Bank, Windham, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #13 OF 2024: to authorize the Supervisor to invest the sum of \$100,000.00 of Street Lighting Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #14 OF 2024: to authorize the Supervisor to invest the sum of \$350,000.00 of Sewer District #2 Crystal Pond Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #15 OF 2024: to authorize the Supervisor to invest the sum of \$350,000.00 of Capital Sewer EDU Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #16 OF 2024: to authorize the Supervisor to invest the sum of \$65,000.00 of Library Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #17 OF 2024: to authorize the Supervisor to invest the sum of \$40,000.00 of Sidewalk Maintenance Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #18 OF 2024: to authorize the Supervisor to invest the sum of \$180,000.00 of Water Improvement Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #18 OF 2024: to authorize the Supervisor to invest the sum of \$180,000.00 of Water Improvement Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene

County, Catskill, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #19 OF 2024: to authorize the Supervisor to invest the sum of \$60,000.00 of UDAG Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #20 OF 2024: to authorize the Supervisor to invest AuDeposit for 90 days at the Bank of Greene County, Catskill, New York. A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor. AMBULANCE FUND RESOLUTION #1 OF 2024: the following resolution was proposed to transfer funds to balance the Ambulance District accounts for the year ending in 2023. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #1 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #2 OF 2024: the following resolution was proposed to transfer funds to balance the General Fund accounts for the year ending in 2023. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. HIGHWAY FUND RESOLUTION #2 OF 2024: the following resolution was proposed to transfer funds to balance the Highway Fund accounts for the year ending in 2023. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

9.GREENE COUNTY RESOLUTION #427-23: Authorizing the Relevy of Unpaid School Taxes for the year 2023

10.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. No report was submitted.

11.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Sewer connection is complete on Hickory Hill Rd and Thunderbird Terrace. The manhole is completed. The final grade is unacceptable due to the stormwater. Brent Zimmerman Engineer was there for the inspection. In March, Highway Superintendent Gary Thorington will be going to Albany for a Legislature meeting; he would like permission to stay overnight as the next day session starts very early morning. A motion to approve this was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with all in favor. Highway Superintendent Gary Thorington will also be attending Highway School in Ithaca June 3-5, 2024. He would like permission to attend and stay there as well. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with all in favor. Two pieces of equipment were sold on Auction International \$3,650.00 tractor and \$1,275.00 Z-turn mower. Highway guys are doing a really good job.

12.POLICE REPORT: Councilman Walker spoke to Chief Selner about moving the police office downstairs. And that the Board should consider looking into a new vehicle at some point. An extra patrol was put on during the snow storm for that night. Sawyer Motors has two different police vehicles models that are available. The Chief will look into the models and get price quotes. The police shop steward will start the renewal process for the police contract.

13.COMMITTEE REPORT: **Councilman Walker** will be attending the CWT meeting on January 15, 2024. **Councilman Van Valin** stated that Walberg Electric supply will no longer have the long light bulbs in stock nor available for the lights at the town hall and library. That style light bulb is coming to end of an era. **Councilmen Goettsche & Peters** have nothing to report on at this time. **Supervisor Hoyt** the County Administrator will be conducting a study of the ambulance district for our budget. Ambulance Administrator Davia Montie will be involved in this study. Supervisor Hoyt would like the Board to look at the 2023 budget binder from the last meeting in December; as the bill paying overall they did well. Councilman Peters made a statement that the LED lights were a good investment to the town. Councilman Van Valin asked about the bridge work on County Route 40/56, Maplecrest if that will still be in the works for 2024? Supervisor Hoyt, it is more likely to see in the bridge work being done in 2025. Supervisor Hoyt noted that the State DOT will be milling the road from the State Route 23 Car Wash to the Hickory Hill Market this year.

TOWN BOARD MEETING (CON'T)

JANUARY 11, 2024

GENERAL FUND WARRANT #1-G contained vouchers #1-48, totaling \$28,610.93 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #1 contained vouchers #1-16, totaling \$13,046.33 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #1 contained vouchers #1-17, totaling \$93,248.93 was audited and approved on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

STREETLIGHTING FUND WARRANT #1 contained vouchers #1-8, totaling \$2,009.01 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

AMBULANCE FUND WARRANT #1 contained vouchers #1-10, totaling \$7,544.70 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #1-P for **General** contained 9 claims, totaling \$9,234.05 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 18 claims, totaling \$21,994.35 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 4 claims, totaling \$3,108.89 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #1-P contained 6 claims, totaling \$14,776.33 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #1-P contained 1 claim, totaling \$99.26 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 8:00 p.m. on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
