

Minutes accepted and approved.

Motion made by: Member O'Grady

2nd by: Member Jaeger

In Favor: 5 Opposed: 0 Absent: 0

Signed and Dated: *Sandra Allen 1/5/23*

Town of Windham Planning Board Meeting

Thursday, December 1, 2022

Board Members Present: Chairperson: Lisa Jaeger
Members: Claudia Lane, John O'Grady, Matthew Jordan
Recording Secretary, Sandra Allen

Board Members Absent: Thomas Poelker

Also Present: Scott Ouimet, Christopher Crawford, Alan Calpe, Danielle Franks, Robert Giordano (see attached 1)

Acting Chairperson Jaeger called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

SIGN PERMIT: Gardenheir 61 State Route 296. Reviewed documents and pictures. Received a copy of the sub-lease agreement. Received an approval letter from the landlord. First sign is one sided, 70" X 16", white background with black lettering, wooden to be mounted on building. Second sign is one sided, 30" X 30", wooden, white background with black logo no lettering. Motion to approve both signs as presented was made by Member Lane, seconded by Member Jordan with 4 in favor and 1 absent.

MINOR SUBDIVISION: Lori & Guido Aceto 95 Mill Street TM# 78.00-5-45.1. Existing residence lot is 5.3 acres; proposal is to subdivide to 3 new building lots and 1 with existing residence. Mr. Ouimet reviewed the project and ask to set a Public Hearing. Motion to set Public Hearing for December 15 at 7:00 PM was made by Chairperson Jaeger, seconded by Member Jordan with 4 in favor and 1 absent.

SKETCH PLAN: Robert Giordano 128 South Street TM# 95.00-1-20. Mr. Giordano present the project which is to add an additional structure with two rental apartments. Giordano was informed that there is a moratorium in place at this time. He was also referred to the Town website for the current setback laws and will be emailed a site plan checklist.

Motion to recess the Planning Board meeting at 7:25 was made by Acting Chairperson Jaeger, seconded by Member Jordan with 4 in favor and 1 absent.

Motion to reopen the PB meeting at 7:31 was made by Member Jordan, seconded by O'Grady with 4 in favor and 1 absent.

Reviewed the final draft of the Windham Luxury Estate Resolution. Both parties satisfied with the cording and the contents. Will have Town Attorney draw up the accepted Resolution for the record.

MINUTES REVIEWED: Motion to approve the November 3 minutes was made by Member O'Grady, seconded by Acting Chairperson Jaeger with 4 in favor and 1 absent. November 17 minutes tabled.

Meeting was adjourned at 7:35 PM on a motion by Acting Chairperson Jaeger, seconded by Member Lane with 4 in favor and 1 absent.

Respectfully Submitted,

Sandra Allen, Recording Secretary

OFFICIAL

Town of Windham Planning Board

Attendance Log

Date: December 1, 2022

Please Print Your Name Clearly (Name Only)

Scott Oimant	
Christopher Crawford	
Alan Calpe	
Danielle Frank.	
Robert Giordano	