

Minutes accepted and approved.

Motion made by: Member O'Grady

2nd by: Member Jordan

In Favor: 5 Opposed: 0 Absent: 0

Signed and Dated: *Sandra Allen 9/15/2022*

Town of Windham Architectural Review Board Meeting
Thursday, September 1, 2022

Board Members Present: Chairperson: Thomas Poelker
Members: Claudia Lane, John O'Grady, Matthew Jordan, Lisa Jaeger
Recording Secretary, Sandra Allen

Board Members Absent:

Also Present: Brendan O'Brien, Nancy Jordan, James O'Sullivan, Anita Buyers, Danielle Frank, John Carey, Teresa Higgins, Neal Higgins, Darrin Elsom, Vincent Dawdy-Narvvez, Frank Hull, Danielle ?

A motion to open the ARB at 7:15 Pm was made by Chairperson Poelker, seconded by Member Jordan with an all-in favor.

PUBLIC HEARING - SITE PLAN: Lilly's Deck 5335 Main Street Proposed project is to remove the shed attached to the back of the building and adding a two-level deck. The top level is existing and will be adding the lower deck directly on the ground. Received Certified Mail Receipts. Applicants reviewed the project for the public. No Public attendance for this project.

It was noted that the deck was built before being permitted and the creek it is adjacent to is part of the DEC jurisdiction. Lead Agency packets will need to be sent out. Ms. Frank asked why she wasn't told all this weeks ago, when told if they came back to the following meeting after it was first presented, they would have been given all the information needed to proceed. Frank again stated that while Poelker was at the establishment her lawyer said he would take care of everything and later told them not to come back to the Planning Board. To be noted this Board never heard from a lawyer on their behalf. Reviewed the architectural drawings. Applicants asked if they could use the part of the deck that was originally there. They were informed that the part of the deck that originally housed the walk-in freezer and was existing prior to the newer, lower deck, as far as this Board was concerned could be used. They would still be responsible to get the DOH and NYS Liquor Authority approval. The Applicants were told they needed the large maps to be included in the Lead Agency packets. Carey and Frank were informed that the flag style flags that they put out are illegal.

SIGN PERMIT: Hull-O-Farm Mitchell Hollow Rd & Main St. Applicant wanted information regarding the location of the existing sign and it being in the state ROW. It was suggested that Mr. Hull speak with the County Engineer in Cairo. The importance of supporting our local Farmers was expressed. Hull has had a sign in the present location for years and though in the ROW it is in a place where there is no foot traffic or cars. Board Members would like it noted that they support the sign, after being update, remaining in its current location. The location on the NW corner of Mitchell Hollow

and Main has help tremendously in supporting and keeping Hull's 300-acre farm from going to developers. It was discussed that this Board will write a letter in support of the Hull-O-Farm sign.

Motion to recess the ARB at 7:40 PM was made by Member O'Grady, seconded by Member Jordan with an all-in favor.

Motion to reopen the ARB at 9:20 PM was made by Member Lane, seconded by Member Jordan with an all-in favor.

SITE PLAN: John Carey 5337 Main Street. Proposed project is a 40 ft shipping container behind the home. The Applicants were informed that we do not allow storage units, so if this project is approved the storage unit must have some type of siding and roof so that it resembles a building. Also required will be a survey map with setbacks. Carey was informed that a 12 X 12 or 144 sq ft was permissible without a permit. He than asked if he could have 2 and was told no.

MINUTES REVIEWED: Motion to approve Aug 18, 2022, minutes was made by Member Lane, seconded by Member O'Grady with an all-in favor.

Meeting was adjourned at 9:37 PM on a motion by Member Lane, seconded by Member Jordan with an all-in favor.

Respectfully Submitted,

Sandra Allen, Recording Secretary