

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

MARCH 10, 2022

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Delaware Engineering John Brust & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie & Police Chief Tor Tryland

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 24, 2022 TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present. In John's report he noted that Delaware Engineering has finished the EFC Water Financing Report package for the Town of Windham. This report package will go to EFC in hopes they will give the town a zero percent interest with the USDA Loan. Also, John has noted that an ambulance draft letter has been prepared for Supervisor Hoyt and Town Attorney Tal Rappleyea to review. Alex Hermann will get this letter over to the contractor with the lowest bid for the ambulance building. In the letter, "we are letting the low bidder know that the Town will be executing a contract, then there will be discussions with the low bidder about some material substitutions and if the discussions are successful, then a notice to proceed will move forward based on the discussions. There will be no cost to the town on the notice to proceed. If the contractor will not give an acceptable credit, then we will just have to rebid. This will all happen when the Board gives permission to the Supervisor to execute the contract. Supervisor Hoyt would like to wait to see how the letter is received before completing a resolution. Supervisor Hoyt and Alex Hermann are lead for the job. John Brust spoke about looking into pursuing more grant funding to help reduce some of our costs. Supervisor Hoyt has spoken to Greene County Administrator about their ARPA Funding that is available throughout Greene County. John Brust, also a letter at one point was sent to Senator Michelle Hinchey on the S.A.M. grant program for possible additional funding. Councilman Peters asked about the ambulance district. John said that Kevin Schwenzfeier is working on that. Supervisor Hoyt spoke to the director of Real Property today about the ambulance district, it was stated that numerous communities have recently just done this. Supervisor Hoyt spoke to Brock Juusola, the submittals are all done, the concrete will be at a cure and May 1st, we will be able to have the first installation."

2.CWT ELECTION BALLOT of Executive Committee members for Greene County. The ballot is for the regular and alternate members. The Board unanimously voted for the Two-Year Term Candidates: Regular Members: David Kukle, Town Board Member, Town of Hunter and Steve Walker, Town Board Member, Town of Windham; Alternate Members: Greg Cross, Town Supervisor, Town of Prattsville and Greg Kroyer, Town Supervisor, Town of Jewett. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

3.RED CROSS BLOOD DRIVE SEEKING PERMISSION TO USE WWTP: Pamela Downey AMII, would like permission to use the WWTP on Friday, May 20 @ 12:30 pm to 8:00 pm. The actual blood drive will be available to the public from 2:00 pm to 6:00 pm. A Certificate of Liability Insurance will be provided prior to using the WWTP. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

4.WAJ PTA PRESIDENT SEEKING PERMISSION TO USE WINDHAM PATH: “Samantha Eilenger, President of the WAJ PTA. I am seeking permission to use the Windham path in May to host a 5k Warrior run and a mini-Warrior run fundraiser to help benefit our PTA. This fundraiser would help the PTA in so many ways. This event would target our class trip funds, our back-to-school BBQ that we host for our students and our holiday shop that we set up for the students every year so they can shop for their families and many more events. We would love to make this event happen this will be a Family and Community Day filled with fun.” A Certificate of Liability Insurance will be provided prior to using the Windham Path. A motion to approve was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor.

5.TOWN CLERK’S REPORT FOR FEBRUARY 2022: \$2,073.86. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

6.TOWN BOARD RESOLUTION #16 OF 2022: to authorize the Supervisor to use \$37,406.65 from Unappropriated Fund Balance to balance the accounts in the General Fund as per General Fund Resolution #7 of 2022. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #17 OF 2022: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. GENERAL FUND RESOLUTION #7 OF 2022: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

7.GREENE COUNTY RESOLUTION#75-2022: Authorizing Chargeback of Election Related Services and Materials-Town of Windham \$2,070.60. GREENE COUNTY RESOLUTION #76-2022: Authorizing Obtaining and Furnishing of Election Related Services and Materials.

8.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted for the Board’s review: “**Vehicles:** 96-1 - Wes’ Mobile Repair did the service and front brakes. 96-2 – Will be going in for service, tires, breaks next week. **Monthly calls:** Total calls for February 2022 - 53 and Total calls for February 2021 – 38. YTD (as of 3/8/22) 132 and (Last year 3/8/21) 92. *Lucas Device for the second out ambulance was ordered and should be in by the end of March (**Ambulance Liaison Councilman Peters** stated that the second Lucas Device is in service as of today, March 10, 2022. Now both rigs have the device.) *Ambulance pricing given to Town Supervisor. (Ambulance Liaison Councilman Peters and Ambulance Administrator Davia Montie, after doing much research on the cost of a new rig ambulance they will look at the first quote given to them from Specialty Vehicles. They will review the cost as it seems the most reasonable, making some minor adjustments in hopes of bringing the cost down and will submit something to the Board at the next meeting for their review. **Calls for the Month of February 2022:** Calls in Windham: Advanced Life Support (ALS)-26, Basic Life Support (BLS)-3, Call Cancelled (C/C)-5; Refused Medical Assistance (RMA)-2, Public Assist (P/A)-1; Calls in Jewett: ALS-2, BLS-3, C/C-2; Calls in Cairo: ALS-1; Calls in Hunter: BLS-3, C/C-1; Calls in Ashland: ALS-1. **Total calls: 53. Calls turned over to Mutual Aid-Ashland-2 and Hunter-1. Vehicle Mileage Log for February 2022:** 96-1: 61,175 and 96-2: 136,058. **Ambulance Liaison Councilman Peters** gave his report for the Ambulance.

The Ambulance crews have all been busy since the start of the new year. Call volume is high and not all calls are related to the ski business.

9.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. A notice has been received that the highway uniform rentals will be going up \$1.00 per man per week. A contract regarding this price change will be coming for the Board's review. There was significant damage to the street light by the Windham Post Office. A contractor doing snow removal in the area has hit the street light. The Police were there to make a report for the damaged street light. CDE Electric has been called to fix the light. At this time there is no lack in lighting in that area at night. **A new highway employee Tyler Fredenburgh has been hired and he will be starting on March 16, 2022 full-time. As per the union contract Tyler will be hired as a laborer, full-time, at a hiring wage of \$18.00 per hour.** He is very talented with using equipment. The Board has asked Highway Superintendent Gary Thorington to look into (research) what the cost would be for a fuel master for the highway, police and ambulance vehicles. All positive research says that every state agency uses this company "Environmental & Fueling System". The company did a site visit to see what are needs would be. This is an OGS Contract - "45533C Central Work Order proposal WINDHAM." This system will be a keyless and cardless system. Each employee/vehicle will have a pin number. Supervisor Hoyt has spoken to the Fire Commissioners if they were interested in this system. They are not ready yet. There will be monthly inspection like a regular fuel station. After much discussion Supervisor Hoyt asked the Board if they would like to move on this. A motion to approve was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

10.POLICE REPORT: Police Chief Tor Tryland was not present. He submitted the following report to the Board for their review: The Police Dept. has placed a radar unit at the intersection of State Route 23/296. The unit will record speed and traffic patterns 24-hours a day and the times of the day will be noted. The Chief is hoping to have this report at the next board meeting. The Board was provided with a copy of the following activity report for the month of February 2022: "Arrests-0; Traffic Tickets-1; Traffic Stops-30; Parking Tickets-8; Calls for Service-87; Property Checks-457; EMS Assist-7; Fire Assist-7; and EID, Alarms-11. (Per the Chief, please do not place all the weight on these numbers as each month is subject to change.)"

11.COMMITTEE REPORT: **Councilman Van Valin** has nothing at this time to report on. **Councilman Walker** there is still the SMIP (Stream Management Implication Program) Funding available. All applications must be in by March 15, 2022. There was a nice article in the Windham Weekly last week speaking of this. **Councilman Goettsche** has received compliments on the town highway roads being clean and safe. **Councilman Peters** is working on the ambulance district. **Supervisor Hoyt** spoke to Greg with Mid-Hudson Cablevision, cable has been installed on Blodgett Road and Skyhill Road. Final permits have been completed to hang cable wire on High Peake Road. The first half of Nauvoo Road will soon have internet. The upper half of Nauvoo Road towards the end will not have internet yet. Pete Peters has donated old history photos of East Windham and the local area to be hung on the walls at the town hall building. Larry Gardner has also donated more old history photos to be hung in the meeting room. Larry Gardner has also donated old law books from 1865 with a book case for display in the town hall building. Recently the current Court Clerk has resigned. **A new Court Clerk has been hired Karen Matteo. Karen will be working part-time up to 20 hours per week, with a hiring wage of \$16.00 per hour.** Another Land Acquisition Property ID 2668 was received for vacant land on Nauvoo Road, Tax Map #62.00-1-11 for 225.3 acres. The property owner wants to keep 23.0 acres, dividing 202.3 to DEP-see Town Board Resolution #62 of 2021. Supervisor Hoyt had a discussion with the planning board members. Supervisor Hoyt likes that we have a very good planning board now. The members asked if the Town Board would be interested in extending the ARB district. The Planning Board will submit a letter in writing to the Town Board for the Board's discussion. **Highway Superintendent Gary Thorington** was asked for an update on the CHIPS Program for this year. The last three weeks the highway superintendents have been advocating for this program. Every leader from both sides of the aisle is more than confident that the program will continue to grow this year. Highway Superintendent Gary Thorington in his opinion it looks to be 30% more money than last year. The feeling state wide this is going to one of the biggest years ever.

GENERAL FUND WARRANT #5-G contained vouchers #217-257, totaling \$79,731.65 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #5 contained vouchers #40-64, totaling \$19,986.38 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #5 contained vouchers #59-70, totaling \$15,567.94 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #3 contained vouchers #18-23, totaling \$2,348.39 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #5-P for **General** contained 6 claims, totaling \$5,763.51 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 20 claims, totaling \$20,311.85 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Police** payroll contained 1 claim, totaling \$2,116.50 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #5-P contained 5 claims, totaling \$10,408.34 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #5-P contained 2 claims, totaling \$551.10 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

The meeting adjourned at 7:46 p.m. on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
