

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

NOVEMBER 24, 2021

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Delaware Engineering John Brust, Police Chief Tor Tryland & Gail Nichol森

Absent: Ambulance Administrator Davia Montie, Highway Superintendent Gary Thorington & Town Attorney Larry Gardner

The Supervisor called the meeting to order at 7:00 pm and Delaware Engineering John Brust making a special appearance opened with the Pledge of Allegiance.

THE MINUTES OF THE NOVEMBER 10, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with 4 in favor, Councilman Van Valin was absent.

1.DELAWARE ENGINEERING: John Brust was present. John would like permission from the Board to start the processing for construction bids on the new ambulance facility. Our suggestion to the Board is to allow the contractors to have a lot of time needed before responding to the bid response i.e., January 15, 2022 (giving a 6-week response time). John would prepare the bidding legal notice for the Town Clerk to advertise in the local paper newspaper. Supervisor Hoyt

reviewed the 2022 calendar and the Board set the bid response date to January 20, 2022. John has a website that the contractors can see the bids electronically. John will make sure that a hard copy of the plans would be available upon request for any contractor whom would be interested in bidding. John also presented to the Board a letter addressed to Supervisor Hoyt from Ed Fahrenkopf. The letter suggested the following summary: "This letter and the attachments provide an analysis of the flow data that was conducted at two sanitary sewer manholes on South Street to evaluate the infiltration and inflow (I&I) into South Street sanitary sewer line from Windham Mountain." John stated to the Board, "What the data shows the collection system in general shows some I&I." This data that is collected will determine where the leakage is coming from. If the Board approves, John Brust would like to have a conversation with Chip Seamans of Windham Mountain. The Windham sewer system has been in for the last 17 years now. Windham Mountain has about 300 homes and some of that system is old. The Board gave their permission to have this letter sent to Chip Seamans.

2.SEEKING NEW LIQUOR LICENSE Application from Cadomi LLC, Prominence Restaurant, 55 State Route 296, pending a waiver from municipality with a 30-day hold; before said application can be filed with the New York State Liquor Authority. A motion to approve was made by Councilman Walkers, 2nd by Councilman Peters, with all in favor.

3.OWNER OF WINDHAM SPA seeking permission to place a sandwich board sign at the corner of County Route 12 & State Route 23. Due to the pandemic the Windham Spa had to stop offering services. (See Town Board Sign Law #1 of 2018; Addendum #1 Sandwich Board Signs "Special Use Permit") Supervisor Hoyt has a big concern, "as of this year we have agreed to maintain this section of the sidewalk with a snowblower. If the Board wishes to allow the sign, it has to be in an area that is not on the sidewalk... The sidewalk is meant for pedestrians to walk back and forth and now we are allowing an obstruction on our sidewalk... And now that we are maintaining the sidewalk as requested from the public; if it is approved, it has to be put in an area that is not maintained and will not affect the traveling public...The sandwich sign can be moved to the east where there is a space between the sidewalk and the cemetery." Councilman Peters if the law is not followed as written in the law, then our Code Enforcement Officer will write them a letter. Supervisor Hoyt will allow approval of this sandwich sign "with conditions". A motion to approve "with conditions" was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

4.RENEWAL FOR TOWN CLERK PLUS DOGS Support Contract 12/01/21 TO 11/30/22. (See Town Board Local Regulating the Licensing of Dogs Law #1 of 2010) Town Clerk Bonnie Poehmel, "we do have some dogs licensed and I would like to see more dogs licensed, as this is a tough law to enforce." A motion to approve the contract renewal and allow the Supervisor to sign the contract renewal was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

5.COURT JUSTICE REPORT FOR OCTOBER: Justice McCarthy \$528.00 & Justice Stevens \$1,596.00 was noted by the Board.

6.TOWN BOARD RESOLUTION #61 OF 2021: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #19 OF 2021: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

7.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. Ambulance Liaison Councilman Peters has spoken to Davia. Davia would like us to write letters regarding two employees who continually do not finish their PCR reports for patients on time. These letters will go into their personnel files. The ambulance salesman has not gotten back to Ambulance Administrator Davia Montie yet with any new pricing. Davia is working on two quotes for equipment. December 1, 2021 @ 6:00 pm in Catskill will be a meeting to discuss mutual aid agreements among towns in the county. Davia will be there, Councilman Peters will not be able to attend that night and anyone else from the Board is invited to attend. Greene County EMS will be hosting the meeting. They have invited all the town's administrators to

attend. Hospital ERs are still having an issue with their wait times for any incoming ambulances. The ambulances are still in a 2 plus hour waiting period before the patient can be admitted.

8.POLICE REPORT: Police Chief Tor Tryland was present. Windham Chamber of Commerce is having the tree lighting at the Centre Property on December 11, 2021; they have asked the Windham Police to be there. The Windham Police will be helping the fire department to hand out hotdogs and hot chocolate. The Chief would like permission to have the following repairs done to car 7F385, "it has been recommended to get an alignment done as the car wears the tires on the inside, as well as front brakes. It is also recommended to replace the front struts." The alignment will cost approximately \$100.00 at R.C. Lacy and approximately \$600.00 for the struts and brakes. A motion to approve the work to be done was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. The Chief would also like to ask permission and the Board may think about this with no answer tonight on the "new hiring procedures". A psychologic testing will be required about \$300.00-\$350.00 and finger printing approximately \$125.00; the new hire would have to pay these costs. We may want to offer if we hire them, the town could reimburse them even half the cost after they pass the academy in July 2022. Supervisor Hoyt would like to make a motion "the employee will be reimbursed for any charges for pre-employment i.e., physicals or psychologic testing upon completion and hired by the agency", 2nd by Councilman Peters, with all in favor. Supervisor Hoyt wanted to make sure that Chief Tryland was aware at the tree lighting, the Chamber will be having a horse drawn carriage ride with the local traffic.

9.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. No report was submitted. Supervisor Hoyt, the highway has checked out the tree at the Centre Property and it is good to go for that night. The brushing hogging for this year has been completed. The highway plow trucks are ready to go for when the snowfall comes.

10.COMMITTEE REPORT: **Councilman Van Valin** has received a phone call from Ronnie Bendernagel for the lighting of the Menorah on Sunday, November 28, 2021 @ 5:00 pm. The electric is there and ready to go. **Councilman Walker** SWAC has had only one application submitted and approved for Local Flood Analysis, engineering services for Manor Kill Rehabilitation at Pangman Road. **Councilman Goettsche** spoke to KathodeRay Media about creating another page on the website for the town board & planning board agendas to be posted. The fee will be \$1,250.00 this is a one time set up fee. Supervisor Hoyt would like to make a motion to approve this, 2nd by Councilman Walker, with all in favor. **Councilman Peters** has nothing to report on at this time.

GENERAL FUND WARRANT #22-G contained vouchers #826-871, totaling \$219,702.35 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #22 contained vouchers #269-278, totaling \$11,482.18 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND WARRANT #22 contained vouchers #324-337, totaling \$2,354.50 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

NY RISING WARRANT #37 (Culvert CO 65, Generators, Madd Brook, So. Street Stormwater) contained voucher #66, totaling \$1,810.00 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #24-P for **General** contained 5 claims, totaling \$6,131.14 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 15 claims, totaling \$15,645.80 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Police** payroll contained 1 claim, totaling \$2,011.36 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

TOWN BOARD MEETING (CON'T)

NOVEMBER 24, 2021

HIGHWAY PAYROLL WARRANT #24-P contained 5 claims, totaling \$8,860.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #24-P contained 1 claim, totaling \$88.80 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

The meeting adjourned at 7:40 pm on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK

