

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com**

APRIL 8, 2021

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin & Stephen Walker
Town Clerk: Bonnie Poehmel

Absent: Councilmen Ian Peters & Kurt Goettsche, Ambulance Administrator Davia Montie & Police Chief Tor Tryland

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, & Delaware Engineering John Brust

By phone: Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE MARCH 25, 2021 TOWN BOARD MEETING were approved as typed on a motion by Councilman Walker, 2nd by Councilman Van Valin, with 3 in favor, 2 absent.

1.DELAWARE ENGINEERING: John Brust was present. John handed to the Board a draft proposal of the new Ambulance/Community Center building floor plan. John spoke “to keep in mind with this facility is it's not a single use facility. The community is going to pay for it and it's great that the community can use it, as well as our ambulance staff. John spoke to the Board regarding the layout of the floor plan, the ambulance area as to the community center area. The ambulance area will have its own security and specific doors to be used only for the ambulance staff. The general public will not be allowed in this area. We are working through an issue with the sprinkler system and building codes. We also can use the generator that's at the wastewater treatment plant as an emergency generator for the building, so we don't have to double up on generators and spend that kind of money. We are also looking at 20 years from now that there is room for growth in the building and on the property. Supervisor Hoyt, “we're going to try to utilize the duck pond we have there now for stormwater. If that is not acceptable, and we have to build, there are funds available through CWC for future stormwater.

2.MOUNTAINTOP SOCCER CAMP is requesting permission to use Creamery Pond Field on Friday, May 7, 2021 from 5:00 pm to 8:00 pm for tryouts. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

3.AMERICAN RED CROSS BLOOD SERVICES Pamela Downey Account Manager II would like permission to use the WWTP for a **Blood Drive on Thursday, May 27, 2021 at 11:30 am to 8:00 pm.** Pamela has attached their COVID protocol and practices for the Board's review. Supervisor Hoyt this is a good community service project. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Walker, with 3 in favor, 2 absent.

4.TOWN CLERK'S MONTHLY REPORT FOR MARCH 2021: \$8,785.32. Motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

5.COURT JUSTICE REPORT FOR MARCH 2021: Justice Stevens \$4,158.00 was noted by the Board.

6.TOWN BOARD RESOLUTION #18 OF 2021: the following resolution was proposed to transfer funds to balance the Sewer District Accounts. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

7.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. Supervisor Hoyt, spoke to the Ambulance Administrator Davia Montie, he has asked her to get the numbers for how many calls we did in the town of Windham and how many calls went out to the town of Jewett. We need a percentage so that we can bill Jewett accordingly. We have had our CPA go over our books so we have a final expense for our ambulance system. We need a solid number for the town of Jewett, so they can exercise the new contract. Supervisor Hoyt also spoke with Davia about the tele med and as we will be moving forward with it. Supervisor Hoyt would like to move the following two agreements one with Upstate Concierge Medicine, PPLC dba UCM Digital Health and the Town of Windham Ambulance Service. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Van Valin, with 3 in favor, 2 absent. (**See Town Board Resolution #19 of 2021**) and the other agreement is by and between MVP Health Plan, Inc., a New York corporation organized as a health maintenance organization pursuant to Article 44 of the Public Health Law of the State of New York, MVP Select Care, Inc., a New York corporation arranging for the provision of administrative services and all MVP Affiliates; MVP provides benefits for the provision of Covered Services to Members; and Ancillary Provider desires to provide certain Covered Services to Members under the terms set forth herein; and MVP and Ancillary Provider mutually desire to preserve and enhance patient dignity; and in consideration of the premises and mutual covenants contained herein, and the exchange of other good and valuable consideration, the receipt of which is hereby acknowledged. (**See Town Board Resolution #20 of 2021**) and the other agreement constitutes an Addendum to the agreement between the Town of Windham Ambulance Service and Upstate Concierge Medicine, PLLC. The purpose of this addendum is to outline and define the methods and case rate(s) of

compensation specific to each completed encounter with an Eligible CDPHP Medicaid Individual and other conditionally eligible CDPHP members during the NYS declared COVID-19 emergency. (See **Town Board Resolution #21 of 2021**)

8.ASSESSOR'S REPORT: The following report was provided for the Board's review: "Tentative Roll preparation underway. Reviewing of hundreds of properties, weekly, ongoing since February. (yes, hundreds, weekly, on computer, and drivebys). Town photo inventory exceeds 5700 photos. Cataloging (labelling) to be done on another 100 more photos in April 2021, including a recent sales addition. Realtor and Seller sales inquiries on local real estate continues to be high & pro-active. This month the Assessor's office has provided data to consummate over a dozen plus ongoing transactions/contracts, to expedite closings. Fast, same hour turnaround on Building Permit data requests with Bonnie Poehmel Town Clerk, given to Bonnie for attorneys and title companies. Plans continue for work on next year's 2022 Re-Assessment. Please let property owners know, they are free to discuss their property by appointment, anytime. *Before OR After RE-Assessment*. A letter will go out later this year to all property owners with details. Will discuss with Town Board Windham Data Collection procedures, this summer. Still delayed by(computer) virus issues. Update is needed, in office. Will discuss with Bonnie Poehmel having computer guru visit my office to eliminate Virus. March had completion of Senior STAR, AGED Star, Basic STAR, Low Income Disability, and Veterans Exemptions. Through direct inquiry to taxpayers about a dozen new exemptions were awarded to taxpayers. Over 15 house visits were done with Senior Citizen taxpayers to fill-in, complete, and sign their Exemption paperwork to avoid losing needed exemptions. This action saved over \$6,000 in taxes in these senior households. Tally is 500 plus exemptions in 29 different categories. Savings for Windham taxpayers @\$165,000. (School \$130,179, Property \$15,398, and County \$20,116)."

9.CODE ENFORCEMENT OFFICER'S REPORT: has been provided for the Board's review.

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Gary, we have positive good news the NY State budget was just passed. It also passed with the biggest increase in funding for highway CHIPS Funds, Pave NY, EWR. The increase on paper is 32.5% on top of \$100,000.00. It is roughly about \$130,000.00 for the town. Bottom line it is a record increase in nine years in the state funding. There was good support from the leaders in Albany. Highway Superintendent Gary Thorington personally went to four different manufacturers. Everyone is a brand name and everyone is on Source Well (state approved bid) that we are allowed to buy from. Prior to the meeting Gary sent the Supervisor and the Board an email with the names and their pricing. Supervisor Hoyt would like the Board to move now on securing the machine. A fee quote of \$49,379.20 was received for a Caterpillar 246D3 with Work Tools. Supervisor Hoyt would like to recommend purchasing the Caterpillar machine with half of the money from the Sidewalk District Fund and the other half from the General Fund. A motion to approve the purchase of the Caterpillar and the funds to pay for was made by Supervisor Hoyt, 2nd by Councilman Walker, with 3 in favor, 2 absent. (see **Town Board Resolution #22 and General Fund Resolution #7 of 2021**). Highway Superintendent Gary Thorington will proceed with the purchase and paperwork.

11.POLICE REPORT: Police Chief Tor Tryland was not present. The following report was provided for the Board's review: "It is with sadness we have to report that Officer David Sherman Sr.'s wife Debra passed away on April 5, 2021. Asking for thoughts and prayers to be with Dave and his family at this difficult time. Cars: 7F384 is a 2011 Crown Vic with about 132,000 miles; 7F395 is a 2018 Ford Interceptor/Taurus with 50,000miles; 7F386 is a 2014 Ford Explorer with 132,000 miles. I think it would be wise to look for a car replacement this year. The oldest car would then be removed from our "fleet", and I would utilize the 2014 Explorer as an admin car. With your permission I would like to look into options and pricing. Note that some equipment has been transferred from Vehicle to Vehicle, and I think it might be time to start over with new lights, radio etc." The Chief has been given permission to research a new police vehicle. Per the recent NYS Police Reform and Reinvention Collaborative study the Police will be providing a monthly report. The following report has been provided for the Board's review for the month of March 2021: "Arrests-1; Traffic Tickets-9; Traffic Stops-2; Parking Tickets-0; Calls for Service-220; Property Checks-246; EMS Assist-6; Fire Assist-4; and EID, Alarms-12." This shows what our police service is doing for our Community.

12.COMMITTEE REPORTS: **Councilman Walker** has attended a SWAC meeting. They had various projects to be voted on. Councilman Walker voted yes on the highway & infrastructure projects and the stream restoration on being for the Windham Path. **Councilman Van Valin** continues to look at the buildings and properties, making a list and checking on availability for people to work. **Supervisor Hoyt** would like to thank the Highway Dept for hanging the Windham Path sign (back up on the State Route 23 side), the sign was damaged during the Christmas storm. It is a temporary fix right now and the lights have been removed for safety. The town hall had an issue with the generator through a fault. An issue with the ant-freeze in the system. We now have a new service company Upstate Generator. We are waiting for them to provide to us with a new yearly proposal service contract for our four generators-town hall, highway garage, and our two water well buildings. The WWTP generator has a separate contract from ours with Turnkey another company. Supervisor Hoyt has spoken to Scott Templeton from Greene County Highway and there is a tentative date of May 3, 2021, for the South Street project from State Route 296 to Ski Windham. We finally got an approval from NY Rising to go out to bid for the South Street Stormwater project. There are still some outstanding easements. Supervisor Hoyt has filed a permit today for CD Lane Park to stock trout. SUNY Cobleskill College is going to supply the trout for us. There is a small fee and it is a good deal. They say Brook trout in the spring and Rainbow trout in the fall. We have an issue with the Geese every spring at CD Lane Park. May 1st is the official day to harass the geese. The bases for the temporary bridge per our procurement policy we are going to have to single source them. The Supervisor has only been able to obtain one bid. The quote is from CDE Electric for \$27,265.00. Supervisor Hoyt is looking for a motion to go with CDE Electric for the bridge. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent. This bridge is not permanent that it will get washed away, it will be cabled off. Should we get high water it will just float. Mid-Hudson Cablevision, about 90% of the main cable is strung. The splicing crew is to start on Monday. Mid-Hudson Cablevision has also reached out to the residents on High Peak Road. One mile and three quarters of the road is in the town of Windham and the other quarter of mile is in the town of Durham. **Town Attorney Larry Gardner** has nothing to report on at this time. **Delaware Engineering John Brust** the Governor's Office has a press release today "Announcing \$48.9 Million For Clean Water Systems and Local Drinking Water Infrastructure Projects Statewide..Drinking Water: **Town of Windham in Greene County** - \$5,066,000 in long-term interest free financing and \$1,700,000 in 2015 WIIA grant for installation of a new backwash tank and backup generator at the Westwinds WTP, replacement and extension of deteriorating cast iron water main, and installation of new water main." The above stated was approved at the EFC Meeting as stated in the quoted press lease. Supervisor Hoyt noted that Highway Superintendent Gary Thorington has a copy of the "American Rescue Plan". It tells you what you can and cannot spend.

GENERAL FUND WARRANT #7-G contained vouchers #270-289, totaling \$9,957.95 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

HIGHWAY FUND WARRANT #7 contained vouchers #109-115, totaling \$10,372.46 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

SEWER DISTRICT FUND WARRANT #7 contained vouchers #115-125, totaling \$19,764.97 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

STREETLIGHTING FUND WARRANT #4 contained vouchers #25-29, totaling \$267.86 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

GENERAL FUND PAYROLL WARRANT #8-P for **General** contained 5 claims, totaling \$4,963.11 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent. **Ambulance** payroll contained 17 claims, totaling

TOWN BOARD MEETING (CON'T)

APRIL 8, 2021

\$15,588.56 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent. **Police** payroll contained 7 claims, totaling \$8,207.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

HIGHWAY PAYROLL WARRANT #8-P contained 6 claims, totaling \$10,224.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

SEWER DISTRICT FUND PAYROLL WARRANT #8-P contained 2 claims, totaling \$804.60 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

The meeting adjourned at 7:55 p.m. on a motion by Councilman Van Valin, 2nd by Councilman Walker, with 3 in favor, 2 absent.

SUPERVISOR COUNCILMAN COUNCILMAN

COUNCILMAN COUNCILMAN TOWN CLERK

