**TOWN OF WINDHAM**

**PLANNING BOARD**

371 State Route 296

P.O. Box 96

Windham, NY 12439

**Date:** February 4, 2021

**Open Meeting:**

The Planning Board Meeting was opened by Chairman Poelker with the Pledge of Allegiance to the Flag at 7:00 PM.

**Present:** Chairman – Tom Poelker

Members – Claudia Lane, John O’Grady

Recording Secretary – Janine Soule

1 Vacancy

**Absent:** Member Lisa Jaeger

**Also Present:** Darrin Elsom, Bill Woods, Nancy Woods

**Chairman Poelker** appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

**Subdivision Application # 07 William and Nancy Woods:** Tax Map # 61.00-2-48, County Route 21 – Mitchell Hollow Rd. Darrin Elsom of Kaaterskill Associates is here. Darrin gives the Planning Board members copies of the approval letter from DEP for the Kingswood Subdivision and a preliminary approval for sight distances from the Greene County Highway Department. Chairman Poelker has turned in the 239 Review to the Greene County Planning Board at their next meeting, which is February 17, 2021. Member Lane makes a motion to tabled this application until we get the information back from Greene County Planning Board, 2nd by Member O’Grady, 4 in favor, 1 absent, 1 vacancy, this application is tabled until February 18, 2021.

**Member O’Grady** would like to put into the record that the Planning Board / ARB would like to ask the Town Board to consider discussing extending the ARB district to include County Route 12, South Street. The Recording Secretary Janine Soule has sent a letter to the Town Board on January 24, 2021.

**Minutes from January 21, 2021:** The Meeting Minutes from January 21, 2021 were presented to the Board and on a motion by Member Lane, 2nd by Member O’Grady, 4 in favor, 1 absent, 1 vacancy the Minutes were approved.

**Adjournment:** On a motion by Member Lane, 2nd by Member O’Grady, 4 in favor, 1 absent, 1 vacancy the meeting was adjourned at 7:16 PM.

Respectfully submitted,

**Janine Soule**

Planning Board Secretary