**TOWN OF WINDHAM**

**ARCHITECTURAL REVIEW BOARD**

371 State Route 296

P.O. Box 96

Windham, NY 12439

**Date:** February 4, 2021

**Present:** Chairman – Tom Poelker

 Members – Claudia Lane, John O’Grady

 Recording Secretary – Janine Soule

 1 Vacancy

**Absent:** Member Lisa Jaeger

**Opening Meeting:** On a motion by Member Lane, 2nd by Chairman Poelker, 4 in favor, 1 absent, 1 vacancy, the ARB Meeting was opened at 7:16 PM.

**Chairman Poelker** appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

**Minutes from January 21, 2021:** On a motion by Member Lane, 2nd by Member O’Grady, 4 in favor, 1 absent, 1 vacancy, the Minutes of January 21, 2021 were approved as presented.

**No new business**

**Adjournment:** On a motion by Member Lane, 2nd by Member O’Grady, 4 in favor, 1 absent, 1 vacancy, the ARB Meeting was adjourned at 7:18 PM.

Respectfully submitted,

**Janine Soule**

Planning Board Secretary