

December 3, 2020

**TOWN OF WINDHAM
ARCHITECTURAL REVIEW BOARD**
371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: December 3, 2020

Present: Acting Chairperson – Tom Poelker
Members – Claudia Lane, Lisa Jaeger
Recording Secretary – Janine Soule
3 Vacancies

Opening Meeting: On a motion by Member Jaeger, 2nd by Member Lane, 4 in favor, 3 vacancies, the ARB Meeting was opened at 7:42 PM.

Acting Chairperson Poelker appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

Minutes from November 19, 2020: On a motion by Acting Chairman Poelker, 2nd by Member Lane, 4 in favor, 3 vacancies, the Minutes of November 19, 2020 were approved as presented.

No new business

Adjournment: On a motion by Member Jaeger, 2nd by Acting Chairman Poelker, 4 in favor, 3 vacancies, the ARB Meeting was adjourned at 7:43 PM.

Respectfully submitted,

Janine Soule
Planning Board Secretary