

**TOWN OF WINDHAM  
TOWN BOARD ORGANIZATIONAL MEETING  
371 State Route 296, Hensonville, NY  
Website: www.townofwindhamny.com**

**JANUARY 4, 2021**

**Present:** Supervisor Thomas Hoyt  
Councilmen: Wayne Van Valin & Stephen Walker  
Town Clerk: Bonnie Poehmel

**Present by Zoom:** Councilmen: Ian Peters and Kurt Goettsche

**Also Present:** Police Chief Tor Tryland & Town Assessor Richard Tollner

**Also Present by Zoom:** Highway Superintendent Gary Thorington, Susan Kowalski & Mike Ryan Mountain Eagle

The Supervisor called the meeting to order at 7:00 p.m. and Richard Tollner opened with the Pledge of Allegiance to the American Flag.

Time: Jan 4, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81746857704?pwd=Qnk4Q2l3RXZDM2pYeDVDWTJNcHdDQT09>

Meeting ID: 817 4685 7704

Passcode: 907379

Dial by your location

+1 929 205 6099 US (New York)

Supervisor will Open Public Meeting – Via Telephone Conference Call with Board Members & anyone in the Public listening. Board Members please state your name for the record that you are present.

As per Andrew M. Cuomo, Governor of the State of New York, has issued an  
**No. 202.81**

**EXECUTIVE ORDER**

**Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency**

**WHEREAS**, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

**WHEREAS**, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

**NOW, THEREFORE, I, ANDREW M. CUOMO**, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, or to provide any directive necessary to respond to the disaster, do hereby continue the suspensions and modifications of law, and any directives not superseded by a subsequent directive, contained in Executive Orders 202.22 up to and including 202.26, and 202.32, 202.33, 202.34, 202.35, 202.44, 202.45, 202.53, 202.57, 202.64, and 202.69 as continued and contained in Executive Order 202.75, and Executive Order 202.74, for another thirty days through January 10, 2021 and hereby temporarily suspend or modify the following from the date of this Executive Order through January 10, 2021:

G I V E N under my hand and the Privy Seal of the State in the City of Albany this eleventh day of December in the year two thousand twenty.

BY THE GOVERNOR  
Secretary to the Governor

1.POSITIONS / APPOINTMENTS / WAGE SCHEDULE: **Chief of Police Tor Tryland** was re-appointed, a motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Chief Tryland** gave his recommendations for re-appointing the following officers on the current roster. The Board approved the following re-appointments: **Officer Charles Rion and Marino Romito** as full-time. The following part-time police officers have been re-appointed **Greg Paspalis, James Scarey III, William Scarey, David Sherman, Sergeant David Sherman Jr., Vincent Sirago, Peter Varelas, Thomas Parquez**. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. Chief Tryland would like permission to add **Greg Thorp** on as a Court Officer, as the Courts are now requesting two Officers to be on duty during court times. Mr. Thorp will also be available for any special detail and he has asked not to be available for patrol. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

LIAISON WITH POLICE DEPT & TOWN COURT: Councilman Walker was re-appointed to this position. A motion to approve made by Supervisor Hoyt, 2<sup>nd</sup> by Van Valin, with all in favor.

POLICE CHAPLAIN: The following Police Chaplains were re-appointed Father Jay Atherton from St. Theresa's Church, Pastor Cliff Cool from Hope Restoration Church and Pastor Ryan Dempsey from Mitchell Hollow Mission Church. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

TOWN HEALTH OFFICER: Dr. Nikolay Samedov was re-appointed January 4, 2021 to serve a term of 4 years as the local health doctor. His current term will expire January 11, 2021. The Board has approved his new term for another 4 years to expire January 11, 2025. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor.

MEDICAL DIRECTOR: Dr. Craig Stanger was re-appointed has this is a yearly term. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. His term will expire December 31, 2021.

TOWN HISTORIAN: Patricia Morrow has submitted her yearly historian report for 2020 to the Board for their review. Patti will be re-appointment to her position for one year. The Supervisor would also like to add \$200 more to her yearly stipend. A motion to approve the \$200 and her re-appointment was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. Her term will expire December 31, 2021.

TOWN ATTORNEY: Larry Gardner will continue in this position. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

DEPUTY SUPERVISOR: Supervisor Hoyt would like to re-appoint Councilman Wayne Van Valin has his Deputy.

WORKING FORMAN: Highway Superintendent Gary Thorington recommends the re-appointment of Troy Aplin. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

DEPUTY TAX COLLECTOR: will remain vacant.

DEPUTY TOWN CLERK: will remain vacant.

REPRESENTATIVE TO GREENE COUNTY PLANNING BOARD: Thomas Poelker is the representative and he was re-appointed on March 15, 2018 for 3 years by Greene County Planning Board. His position will expire March 15, 2021. (See Town Board Resolution #06 of 2018.) A letter has been sent to Mr. Poelker by the Town Clerk regarding what his future interests are for this position.

AUDIT COMMITTEE: Councilmen Van Valin and Goettsche were re-appointed for one year. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

## ORGANIZATIONAL MEETING (CON'T)

JANUARY 4, 2021

COMMUNICATIONS COMMITTEE (phone, computer & fax): Councilmen Goettsche and Peters were re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Walker, with all in favor.

WEB PAGE OFFICERS: Councilmen Peters and Goettsche were re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

TOWN BANK: Key Bank Windham, Greene County Commercial Bank, National Bank of Coxsackie, Bank of Greene County and NBT Bank for Escrow Accounts were named as the town banks. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

TOWN NEWSPAPER: The Mountain Eagle was named the official paper. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

BUILDING & SAFETY COMMITTEE: Councilmen Van Valin and Walker were re-appointed. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

POLICE NEGOTIATING COMMITTEE: Councilman Peters, Supervisor Hoyt and Chief of Police Tor Tryland were re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Walker, with all in favor.

GRANT WRITING COMMITTEE: Supervisor's Office as needed.

MILEAGE RATE FOR TRAVEL has been \$0.57.5 per mile. Tolls and odometer readings for starting and ending mileage are to be submitted on vouchers for reimbursement at a **new rate of \$.56 per mile.**

FIREWORKS COMMITTEE: Councilman Walker and Supervisor Hoyt were re-appointed. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

HIGHWAY COMMITTEE: Councilmen Walker and Van Valin were re-appointed. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

HIGHWAY NEGOTIATING COMMITTEE: Councilman Peters, Supervisor Hoyt and Highway Superintendent Gary Thorington were re-appointed. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor.

CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR: Dominick Caropreso was re-appointed for 1-year. He is required to work three 8-hour days. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor. His term will expire December 31, 2021.

DEPUTY CODE ENFORCEMENT OFFICER: will remain vacant.

CENTRE PROPERTY CONTACT FOR ENTRY/KEY HOLDER: Carol Spear will be a contact person for entry for any event in the building, as she will hold a key. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Goettsche. Larry Tompkins is no longer a resident of the Town of Windham. Supervisor Hoyt would like to table the second key holder person.

REGISTRAR OF VITAL STATISTICS: Town Clerk Bonnie Poehmel was appointed for the new term of 4 years in 2018. Her term will expire December 31, 2022.

DEPUTY REGISTRAR: This position is usually held by a Councilman in the event that the Town Clerk is not available. Richard Tollner would like the recommendation to be the Deputy Registrar. This is a year position and term will expire December 21, 2021. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

## ORGANIZATIONAL MEETING (CON'T)

JANUARY 4, 2021

AMBULANCE OPERATIONS LIAISON: Councilman Peters was re-appointed. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

PERSON IN CHARGE OF FIXED ASSETS: Bette Rhoades was re-appointed and Supervisor Hoyt was re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

DOG CONTROL OFFICER: Bruce Feml was re-appointed. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

WATER SUPERINTENDENT: (Windham) Kyle Schwarz was re-appointed and a contract with Cedarwood Environmental Services (Hensonville) Joshua Vital was re-appointed. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Peters, with all in favor.

TOWN OFFICER IN CHARGE OF PARKS: Supervisor Hoyt was re-appointed. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor. This will include CD Lane Park, Hensonville Park and Creamery Pond Park as well as any new parks created.

TOWN OFFICER IN CHARGE OF CEMETERIES: Councilman Van Valin was re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

PLANNING BOARD LIAISON: Councilman Peters was re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

CHAMBER OF COMMERCE LIAISON: Councilman Goettsche was re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SOCIAL SERVICES OFFICER/BOOKKEEPER TO THE NEWTON FUND: Bette Rhoades was re-appointed. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. Her term will expire December 31, 2021.

YOUTH OFFICER: Councilman Van Valin was re-appointed. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Walker, with all in favor.

AUTHORIZED PETTY CASH FUNDS: Supervisor \$300.00, Town Clerk \$100.00, Town Court \$150.00 and Tax Collector \$250.00 will all remain the same. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. (See Town Board Resolution #1 of 2021)

HIGHWAY SUPERINTENDENT: to authorize permission to purchase highway materials at State and County bid prices and use New York piggyback law when it is advantageous to the Town of Windham. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor. (See Highway Fund Resolution #1 of 2021)

TOWN BOARD MEETING NIGHTS: Meetings will be on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m., unless it conflicts with National Holidays, then an alternate date is to be selected. A motion to approve was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

WAGE SCHEDULE: The following rates were approved: **Temporary Clerical Help** will be at minimum wage of **\$12.50** per hour (as of December 31, 2020) and **Clerical Help**-part time position-20 hours per week will be at a minimum wage of **\$12.50** per hour. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. **Account Clerk/Clerk to Main Office (Bette Rhoades)** pay will increase from \$19.55 per hour to **\$20.50** per hour as a full-time position-40 hours per week. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. The **Bookkeeper to the Supervisor (Cynthia Nelson)** pay will increase from \$21.75 per hour to **\$22.20** per hour as a full-time position-40 hours per week. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> Councilman Walker, with all in favor. **Clerk (Janine Soule)** pay will increase from \$15.81 per

hour to **\$16.13** per hour as a part-time position effective December 30, 2020. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Deputy Town Clerk position will remain vacant** and the pay per hour will remain the same as (2019) at \$15.50 per hour, at a starting pay should the position be filled again.

**Police Chief Tor Tryland** (part time-20 hours per week) will increase from \$31,000 annual salary to **\$35,000** annual salary. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor. **Supervisor Hoyt stated the Police Union Contract salaries will be noted for the Police Officers hourly rate. The Police wages are calculated according to the Union Contract.** Full-time police officers per union contract for 2020 is \$21.48 per hour and Part-time police officers per union contract for 2020 is \$18.35 per hour. Police Recruit part-time minimum wage \$12.50 per hour for 2021.

Highway employees **Troy Alpin, Michael Mattice, Edwin Ohl, Mark Smith, Scott Schoonmaker** and Devin Drum for MEO are paid \$21.30 per hour for each man as a full-time position. The **Highway Dept. Labor/Wingman/Sidewalk Maintenance** are paid \$14.30 per hour for a part time-20 hours per week position as needed to be done by **John MacDonald. Supervisor Hoyt per the Taylor Law; the highway employees raise per hour are frozen until we get a contract from the Union which they are currently under negotiations with.** The current noted above employee rate for the highway stands the same.

**Board of Assessment Review Members** will remain at **\$80.00** per session. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. **Planning Board Chairman** pay will increase from \$50.00 per session to **\$65.00** per session. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. **Planning Board Members** pay will increase from \$25.00 per session to **\$40.00** per session. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. **Planning Board Recording Secretary Janine Soule** (part-time effective December 3, 2020) pay will increase from \$15.81 per hour to **\$16.13** per hour as a part-time position effective December 30, 2020. A motion to approve the above was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

**CD Lane Park Laborer** -part time -20 hours per week minimum wage **\$12.50** per hour. **John Wolf** (Park part-time seasonal help) pay will increase from \$13.25 per hour to **\$13.52** per hour. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor. **Court Clerk (Jessica Braden)** will increase from \$14.75 per hour to **\$15.05** per hour as a part-time position-20 hours per week. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

The **Sole Assessor (Richard Tollner)** 6-year term is effective 10/01/19 and will expire on 09/30/25. His pay is currently at \$23.75 per hour will increase to **\$24.52** per hour as a full-time position-40 hours per week. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. **Code Enforcement Officer/Building Inspector (Dominick Caropreso)** pay will remain the same **\$29,000 annual salary based on three 8-hour days, with no mileage reimbursement.** A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor. **Water Superintendent Kyle Schwarz** pay will remain the same **\$25,000 annual salary.** A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> Councilman Peters, with all in favor.

**Ambulance Driver on Call** will remain at **\$36.00.** **Ambulance Driver per Hour** will increase from \$13.50 per hour to **\$13.77** per hour. **EMT on Call** will remain at **\$46.00.** **EMT per Hour** will increase from \$16.35 per hour to **\$16.68** per hour. **AEMT- Intermediate on Call** will remain at **\$46.00.** **AEMT- Intermediate per Hour** will increase from \$18.35 per hour to **\$18.71** per hour. **Paramedic on Call** will remain at **\$56.00.** **Paramedic per Hour** will increase from \$21.75 per hour to **\$22.19** per hour. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Ambulance Administrator Davia Montie was re-appointed.** A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Ambulance Administrator** will increase from \$25.00 per hour to **\$25.50** per hour as a part time position-20 hours per week. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor. **Christopher Maurer** as

**Quality Improvement Coordinator** (position created 1/01/18) to assist Ambulance Administrator Davia Montie. His pay will be **\$1,000 stipend at the end of the year**. A motion to approve stipend to stay the same was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Peters, with all in favor.

GREENE COUNTY EMS REPRESENTATIVE: Councilman Peters was re-appointed. A motion to approve was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

SEWER DISTRICT-GREASE TRAP INSPECTOR: (position created 01/2013) Josh Vital was re-appointed. A motion to approve was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Walker, with all in favor.

EOC COORDINATOR: (position created 01/2013) Supervisor Hoyt  
(The primary EOC is to be at the WWTP with the Town Hall as the secondary location)

EOC COMMITTEE: (created 01/05/2015) Supervisor Hoyt and the Town Board Councilmen Van Valin, Walker, Peters and Goettsche only to be on this committee. This Committee will make recommendations on how to handle emergency situations in the town.

SWAC COMMITTEE: Primary Councilman Walker and Secondary Councilman Van Valin were re-appointed. This is a two-year term limit. The term will expire December 31, 2022. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

2.LIST OF PLANNING BOARD MEMBERS were made available for the Board's review. Thomas Poelker's term expired December 31, 2020. Supervisor Hoyt would like to recommend **Thomas Poelker** for another 5-years his new term expires December 31, 2025 and as the Planning Board Chairman, this is a one-year term will expire December 31, 2021. A motion to re-appoint Thomas Poelker as member and appoint him as the new Chairman was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor. The current board members/terms are as follows: **Vacant Seat** term expires December 31, 2022; **Lisa Jaeger** term expires December 31, 2023; newly appointed (effective 12/30/2020) **John O'Grady** term expires December 31, 2024 as he is filling a vacancy seat and **Claudia Lane** term expires December 31, 2025. **Recording Secretary Janine Soule** will be part-time (effective 12/30/2020) and will be an alternate member as needed. The new board will be of the 5 noted members above effectively January 1, 2020. See Local Law #1 of 2019.

ARCHITECTURAL REVIEW BOARD MEMBERS are the same named members/terms as stated above for the Planning Board members.

3.LIST OF LIBRARY TRUSTEES was made available for the Board's review. There are no expiring terms at this time. At the Town Board meeting of December 30, 2020; the Town Board received and approved a resignation letter from Margaret Mulford effective December 31, 2020. Mrs. Mulford was appointed to the Board of Library Trustees in 1983 and gave 37-years of service to her community. The Windham Town Board thanks Mrs. Mulford for her years of service and she will be missed.

4.LIST OF BOARD OF ASSESSMENT REVIEW MEMBERS was made available for the Board's review. Peter O'Brien his term expired September 30, 2020. Mr. O'Brien has agreed to continue to remain on the board. His term has been renewed for another 5-years term will expire September 30, 2025. Supervisor Hoyt would also like to recommend a 4<sup>th</sup> alternate member as needed Robert Rhoades. A motion to approve Robert Rhoades was made by Supervisor Hoyt, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

5.(LTCR) STORM WATER COMMITTEE (Established 02/12/15) Committee Members as noted are: Councilmen Van Valin and Peters, Highway Superintendent Gary Thorington, Delaware Engineering Staff, Windham Mountain Chip Seamans and Planning Board Chairman.

A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor.

6.TOWN CLERK'S ANNUAL REPORT was made available for the Board to review and audit. The Town Clerk collected revenue in the amount of \$67,876.55 for the year 2020. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Goettsche, with all in favor.

7.TAX COLLECTOR'S ANNUAL REPORT was made available for the Board to review and audit. The Tax Collector had a total warrant of \$7,232,609.81. She paid \$2,790,732.60 to the Town Supervisor and collected \$29,900.42 in penalties which was turned over to the Town Supervisor. A motion to approve the report was made by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

8.REGISTRAR'S ANNUAL REPORT was made available for the Board's review. The Registrar collected a total of \$1,140.00, of which \$20.00 for Certified Birth Transcripts and \$1,120.00 for Certified Death Transcripts & Original Death Certificates for 2020. A motion to approve was by Councilman Van Valin, 2<sup>nd</sup> by Councilman Peters, with all in favor.

9.DOG CONTROL OFFICER'S ANNUAL REPORT was made available for the Board's review. Also submitted is the New York State Dept. of Agriculture & Markets Dog Control Officer Inspection Report-DL-90 dated June 9, 2020 for the Board's review. The reports were approved on a motion by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

10.JUSTICE'S ANNUAL REPORTS were made available for the Board to review and audit. The CPA also conducts an audit on the Justices' books every year. Justice McCarthy collected \$14,730.00 in 2020 and Justice Stevens collected \$13,680.00 in 2020. A motion to accept was made by Councilman Goettsche, 2<sup>nd</sup> by Councilman Peters, with all in favor.

11.TOWN BOARD RESOLUTION #1 OF 2021 to authorize the following Petty Cash Funds for each department listed Supervisor \$300.00, Town Clerk \$100.00, Town Court \$150.00 and Tax Collector \$250.00 will remain the same. A motion to approve was made by Councilman Peters, 2<sup>nd</sup> by Councilman Walker, with all in favor.

12.HIGHWAY FUND RESOLUTION # 1 OF 2021 to authorize the Highway Superintendent to purchase highway materials at State and County bid prices and use New York piggyback law when it is advantageous to the Town of Windham. A motion to approve was made by Councilman Walker, 2<sup>nd</sup> by Councilman Van Valin, with all in favor.

The meeting adjourned at 7:39 p.m. on a motion by Councilman Walker, 2<sup>nd</sup> by Councilman Peters, with all in favor.

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SUPERVISOR

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COUNCILMAN

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TOWN CLERK

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