

TOWN OF WINDHAM
ARCHITECTURAL REVIEW BOARD
371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: October 1, 2020

Present: Acting Chairman – Tom Poelker
Members – Lisa Jaeger, Claudia Lane
Recording Secretary – Janine Soule
2 Vacancies

Absent: Chairman Dave Weiman

Opening Meeting: On a motion by **Member Lane**, 2nd by **Acting Chairman Poelker**, 4 in favor, 1 absent, 2 vacancies, the ARB Meeting was opened at 7:58 PM.

Acting Chairman Poelker appoints **Recording Secretary Janine Soule** as an Alternate Member to fill quorum.

Minutes from September 3, 2020: On a motion by **Member Jaeger**, 2nd by **Member Lane**, 4 in favor, 1 absent, 2 vacancies, the Minutes of September 3, 2020 were approved as presented.

Minutes from September 17, 2020: The Meeting Minutes were presented to the board. There was not a quorum to approve the Minutes.

Adjournment: On a motion by **Member Jaeger**, 2nd by **Member Lane**, 4 in favor, 1 absent, 2 vacancies, the ARB Meeting was adjourned at 7:59 PM.

Respectfully submitted,

Janine Soule

Planning Board Secretary