

**TOWN OF WINDHAM
ARCHITECTURAL REVIEW BOARD**

371 State Route 296
P.O. Box 96
Windham, NY 12439

Date: September 3, 2020

Present: Acting Chairperson – Tom Poelker
Members – Lisa Jaeger, Claudia Lane
Recording Secretary – Janine Soule

Absent: Chairperson – Dave Weiman
Member – Ed Shanley

Open Meeting: On a motion by Member Lane, 2nd by Acting Chairperson Poelker, 4 in favor, 2 absent, 1 vacancy, the ARB Meeting was opened at 8:10 PM.

Acting Chairperson Poelker appoints Recording Secretary Janine Soule as an Alternate Member to fill quorum.

Minutes for August 6, 2020: On a motion by Member Jaeger, 2nd by Member Lane, 4 in favor, 2 absent, 1 vacancy the Meeting Minutes of August 6, 2020 were approved as presented.

Minutes for August 20, 2020: There was not a quorum to approve the Minutes from August 20, 2020.

There is no new business to discuss.

Adjournment: On a motion by Member Lane, 2nd by Member Jaeger, 4 in favor, 2 absent, 1 vacancy the ARB Meeting was closed at 8:12 PM.

Respectfully submitted,

Janine Soule

Planning Board Recording Secretary