

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY**

MAY 10, 2018

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Donald Murray, Ian Peters & Stephen Walker
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Police Chief Karl Gonzalez, Deputy Town Clerk Janine Soule, Carol Spear, Mickey Goettsche, Anne & Bobby Donovan, Dave Fingar, Rachel Puckett, Michael Come, Jeri Miltenberger, Denise Meehan, Mike Ryan Mountain Eagle and Carly Miller Catskill Daily Mail

Absent: Ambulance Administrator Davia Montie & Delaware Engineering John Brust

The Supervisor called the meeting to order at 7:00 p.m. and Councilman Peters opened with the Pledge of Allegiance.

THE MINUTES OF THE APRIL 26, 2018 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present.

2.PRESENTATION OF DOCUMENT SCANNING SERVICE: Michael Came from Focused Technologies spoke to the Town Board. They are a document scanning service; they convert

paper records into electronic images like that of PDF documents. They scan documents for many reasons mostly for secure storage or to create more room in a storage area or office space. Focused Technologies has been in business since 2003 they are a document scanning service that provides solutions to businesses, local state/government agencies, and municipalities to help them manage their paper records more effectively. They are a member of the New York State Industries for the Disabled (NYSID). The documents are prepared for scanning, are saved on a DVD disc and then the paper can be given back or it can be destroyed with permission. Pricing can start at 4 cents to 25 cents standard size per image and drawings over 18 inches start at \$1.25 to \$2.25 for a large per image. The images can be of PDF or TIF which ever would work best. Many of their clients do not have the money up front, but we will work with whatever extra money is available or is available in your budget. The Board is interested.

3.WOMEN'S EXPO'18: Anne & Bobby Donovan were present. This is their second year Expo '18 Women's Expo at St. Theresa's Windham Saturday, August 18 @ 10am to 4pm, 5188 State Route 23, Windham. They have learned much from last year and they are planning on tightening all areas for a better event this year. They are planning various activities for the entire family. They are here tonight at the Board meeting to let the Town of Windham know of the upcoming event and to ask for the assistant help of the Windham Police Dept. for traffic control onto State Route 23. Police Chief Karl Gonzalez advised them that there will be No Parking on State Route 23. Anyone doing so will be ticketed and towed. He will have no parking sticks placed on State Route 23. Last year it was a very big issue with the public parking on State Route 23 and it was not safe for anyone! He also recommends to Anne that she should make note on her flyers to the public of this No Parking on State Route 23 to avoid being ticketed and towed. The Chief also suggested to Anne that the State Police and Greene County Sherriff's offices should be called to let them know of this event as well.

4.BOBOLINKS (bird) & WINDHAM PATH: Carol Spear & Mickey Goettsche were present to speak to the Board concerning the nesting and birthing of the bobolink birds at the Windham Path. The bobolinks like the tall grasses and they are ground birds. They build their nests on the ground. The birds come in the middle of May and in the middle of June they start the creating of the nest, they fledge around the first week of August. When the farmers do a hay-cutting of the area where the birds are, this is most detrimental to the bobolink. Carol is here to call to the attention of the mowing of the grasses. The research that she has done; should there be any mowing during the July-August period this will kill the fledging bobolinks. The bobolinks are not on the endangered list but they are declining to the area. Carol Spear as a bird watching nerd would like to ask the Board not to have that field where the birds nest to be mowed until after the nesting/birthing season. She explained the area that the birds like to nest in. Highway Superintendent Gary Thorington is in charge of mowing the path and he stated that this field is the last to be mowed around October and November. Bird Watching is the new number 3 listed hobby.

5.REQUEST USE OF CENTRE PROPERTY: Chandra Knotts, Executive Producer of 23Art Initiative would like to request permission for use on September 1, 2018 @ 1-10pm for rehearsal and Concert. A motion to approve was made by Councilman Peters, 2nd by Councilman Murray, with all in favor.

6.FREE TRAINING EVENTS FOR PLANNING BOARD: The Greene County Department of Economic Development, Tourism & Planning in cooperation with Columbia County Planning & NYS Department of State is sponsoring a free credit training classes on June 13, 2018. Record Keeping, Enforcement of Zoning and other laws, and Hot Button Land Uses. A motion to approve sending the Windham Planning Board for these classes to be used towards their yearly credit was made by Councilman Murray, 2nd by Councilman Peters, with all in favor.

7.CATSKILL CENTER NYCDEP Streamside Acquisition Program Prop Id #9314; Owner Joseph Camanzo; Blodgett Road & County Route 10; SBL 60.00-3-5.1; 2.00 acres. The Board recommends this be sent to the Planning Board for their comments.

8.TOWN CLERK'S MONTHLY REPORT FOR APRIL: \$3,391.02. A motion to approve was made by Councilman Murray, 2nd by Councilman Peters, with all in favor.

9.TOWN BOARD RESOLUTION #14 OF 2018: to authorize the Supervisor to use \$24,199.29 from Unappropriated Fund Balance to balance the account in the General Fund as per General Fund Resolution #10 of 2018. A motion to approve was made by Councilman Murray, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #10 OF 2018: the following resolution was proposed to transfer funds to balance the General Fund Account. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with all in favor.

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. After the opening of the meeting with the witness of Mike Ryan; three sealed black top bids were due today by 3:00pm. The three sealed bids were received on time and are accurate as to what was requested. The following bidding results are as follows: Callanan Industries, Inc. giving a quote at \$69.61 per ton; Cobleskill Stone Products giving a quote at \$58.50 per ton and Peckham Industries, Inc. giving a quote of \$58.19 per ton. Gary recommends giving the award to Peckham Industries, Inc. at \$58.19 per ton. A motion to approve Peckham Industries, Inc. on the recommendation of Highway Superintendent Gary Thorington was made by Councilman Murray, 2nd by Councilman Walker, with all in favor. Spring clean up has been completed. The Park & Rec. guys have started the mowing season. They are also prepping for the paving on High Peak Road. The Town has picked up another cemetery for mowing. This cemetery is smaller the machinery they have is too large. Gary would like to request permission to purchase a push mower for about \$300. The Board approved. June 4-6, 2018 Gary will be attending highway school in Ithaca, NY. He has been asked by the President of Cornell Roads to sit on a panel and to speak on Preparing Your Town/Village for an Emergency. Winter Storm Stella 2017, the Town has received a check for \$19,033.48. CDE Electric has inspected the street light that needs to be replaced from the winter. The highway has all the replacement parts. CDE electric will charge \$650 to do the repair work on this light. The Board has approved this repair. A bobcat machine will need to be purchased for the sidewalk district before next winter. The John-Deere backhoe has been repaired and is back in service. The total cost of repair will be \$8,108.51. This backhoe currently has no warrantee. Gary would like to trade this machine in, as is plus \$6,400.00 for a brand-new backhoe, with a factory one-year warrantee and he buy an extended warrantee as well. The Supervisor asked about when the installation of the generator will be installed behind the Town Hall building. Greg from CDE Electric and the electrical engineer will need the past year's billing from NYSEG before the generator can be installed. NYSEG will only release this information to the Town of Windham it is like a HIPPA form. CT Male had this information but due to their engineer leaving the information is now lost. The excavator still needs to come back and clean up the fallen tree debris behind the Town Hall. The generators are in Albany and are ready to be picked up. Transfer switches have been installed at the highway garage and the bus garage. Phase One of County Route 56 Culvert job is ready to go to bid within the month.

11.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present.

12.POLICE REPORT: Police Chief Karl Gonzalez was present. Two Windham Officers went with Durham PD. The Captain from the Delhi Police Dept. hosted a-three-day active shooter training at the old Durham Elementary School Training Center. This is a certified course and the Officers will be receiving certificates. All Officers have been through active shooter training. The old Durham Elementary School was built in the 1930's and is the same layout as Windham Ashland Jewett School and Hunter-Tannersville School. It is a great training site for Officers. At the last board meeting the Chief asked the Town Board to review pricing from New York State Office of General Services Vehicle Marketplace for a new police vehicle. The Chief would like permission to purchase the lowest bid vehicle a new 2018 Ford Interceptor AWD Sedan for \$25,137.29 delivery will be in four months. Price also includes delivery. A motion to approve purchase from Van Bortel Ford, Inc. was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. Town Attorney Larry Gardner will take care of the financing on this vehicle he will need all the information three weeks prior to delivery.

13.COMMITTEE REPORTS: **Councilman Peters** has been speaking with the representative from Mid-Hudson Cablevision. The Franchise Agreement will be renewed for 15 years and Mid-Hudson has agreed to complete the rest of Maplecrest with cable and broadband expansion. Councilman Peters would like to make a motion for a public hearing to be set for May 24 @

6:50pm for all those who wish to be heard, 2nd by Councilman Murray, with all in favor. Dave Fingar will have this in writing in an agreement with a rough time frame for Maplecrest. Rachel Puckett will send the notice for the Town Clerk to place in the paper. The draft copy of the Sign Law the final changes have been made to add back in the provisions of a blanket ban on outside neon tube signs and internally lit signs. Also, changed the sandwich board sign distance from 200 feet to 300 feet as stated in the Addendum #1 Sandwich Board Signs. A motion to approve the draft sign law was made by Councilman Peters, 2nd by Councilman Walker, with all in favor. A copy of this law will go to Attorney Larry Gardner. **Police Chief Karl Gonzalez** will be meeting with Laura from Greene County Soil & Water at the Park entrance on Memorial Day to do some planting. Jimmy Decker has been contacted and is working on the pumps. The Chief has contacted DEC at the Stamford, NY office asking them if they would stock CD Lane Park with trout fish. The Park is not on their list, but they have stocked fish at the Peck Road bridge. **Councilman Walker** is working with WARF on the path discussion from Hensonville to Maplecrest. **Supervisor Pelham and Councilman Peters** have met with the new owner of White Birches and the Lake Heloise property in discussion to open as a recreational area of the lake to the public. **Councilman Van Valin** has received a letter from Ed McAvoy of Collar City and he wants to extend his warrantee with the Centre Property painting project for an additional two years. He plans on starting the re-painting work within the next six weeks. Sidewalks at the Centre Property are in need of repair. Councilman Van Valin is during research on new stones and would like to keep beautifying the property. He would also like to have the front lawn smoothed out and he is looking at the repairs on the fence as the last project. **Councilman Murray** moving along with the negotiations on the water he wants to set up another meeting with Chip Seamans next week and stick with the numbers that were discussed. The water project along South Street is looking good. **Town Attorney Larry Gardner** is still working on the easement with Jim Miltenberger.

Supervisor Pelham we have a few new hires Jessica Braden, PT Court Clerk will start at a pay of \$10.40 minimum wage per hour. Also, we are hiring John Wolf as a PT Park Laborer he will also be paid \$10.40 minimum wage per hour. Also, would like to make Janine Soule, Clerk/Deputy Town Clerk be hired as full-time employee. She has been basically full time with the absents of those on vacation. She is doing a great job! Supervisor Pelham would also like to do a retro date effective April 2, 2018 to allow her to apply for health insurance. The Board approves.

COMMENTS FROM THE PUBLIC: **Denise Meehan** is concerned about the size of the map kiosk that will be in Maplecrest (the old Garvey parcel that the Town owns). The Board explained the map kiosk will be similar to the one at the entrance of the Windham Path (behind the Pharmacy building). The kiosk still needs permission from both the State and the Windham Planning Board, as this is a WARF project. The Community of Windham Foundation just recently on May 5, 2018 at the WWTP completed a CPR class. To date 35 people have completed this class. Another class is to be held October 20, 2018 at the WWTP. **Supervisor Pelham** would like the Police to be aware of the Opioid Forum to be held at the Centre Property on May 16, 2018 as there is a concern about public parking. **Supervisor Pelham** would like the Board to approve the new town emblem that was designed by WAJ Art Student Olivia Pedrick. He would also like to invite her to the next town board meeting on May 24, 2018. A motion to approve the town emblem with font changes was made by Councilman Murray, 2nd by Councilman Peters, with all in favor.

ACCOUNT BALANCES AND BUDGET COMPARISONS May 10, 2018 files were made available for the Board to review.

GENERAL FUND WARRANT #9-G contained vouchers #347-384, totaling \$30,099.78 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

HIGHWAY FUND WARRANT #9 contained vouchers #94-101, totaling \$9,497.44 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

SEWER DISTRICT FUND WARRANT #9 contained vouchers #117-125, totaling \$9,880.58 was audited and approved on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

STREETLIGHTING FUND WARRANT #5 contained vouchers #28-38, totaling \$4,681.67 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

NY RISING WARRANT #13 (Culvert CO 65, Generators & Mad Brook) contained voucher #24, totaling \$260.00 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

GENERAL FUND PAYROLL WARRANT #10-P for **General** contained 8 claims, totaling \$8,257.73 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Ambulance** payroll contained 20 claims, totaling \$12,950.85 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Police** payroll contained 5 claims, totaling \$5,190.17 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

HIGHWAY PAYROLL WARRANT #10-P contained 4 claims, totaling \$6,688.00 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #10-P contained 3 claims, totaling \$621.10 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

The meeting adjourned at 8:30 p.m. on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
