

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY**

JANUARY 25, 2018

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Donald Murray, Ian Peters & Stephen Walker
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Delaware Engineering John Brust, Police Chief Karl Gonzalez and Mike Ryan Mountain Eagle (arrived late)

Absent: Town Attorney Larry Gardner, Ambulance Administrator Davia Montie & Water Superintendent Kyle Schwarz

The Supervisor called the meeting to order at 7:03 p.m. and Councilman Peters opened with the Pledge of Allegiance.

THE MINUTES OF THE JANUARY 11, 2018 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was present and presented the Board with a draft copy report from Ryan Biggs & Clark Davis Engineering & Surveying on the Centre Property Building Condition Report dated December 29, 2017. Also, a draft estimate in “Opinion of Probable Construction Cost” for repairs goes with the report was presented to the Board for their review. One of their recommendations is to have a geotechnical engineer recommend if any for Foundation Repair. Landing points for the weight of the tower. They had a drone flying around to take photos for the report. Beams on the south side are falling. It needs to be jacked-up. With the Board’s permission John would like to get this report as a final and then use this report for

further grant funding. The Board would like John to follow through with the report and grant funding. Councilman Van Valin was going to look into some numbers for spray foaming the sills and maybe even the floor of the Library. They keep the heat at 54 degrees and they will go thru 250 gallons of oil in two weeks. John suggested to make sure whatever is to be foamed is not talked about in the report. The foaming maybe something that could also be included in the grant.

2.REQUEST USE OF CENTRE PROPERTY: OMNY Taiko has asked for permission for the OMNY Taiko Drum Concert on July 4, 2018 @ 9am-4pm. A motion to approve was made by Councilman Walker, 2nd by Councilman Murray, with all in favor.

3.LAND ACQUISITION PROJECT #3517: Morris (Old West Farm), County Route 56, Maplecrest, SBL #98.00-3-7, 5.2 acres (Owner to subdivide and retain 5.2 acres) and SBL #98.00-3-8, 91.9 acres (NYC to acquire 91.9 acres). At the Planning Board Meeting of January 18, 2018; the Planning Board made the follow comment: "Planning Board recommends the Town Board consider allowing with recreational access" signed by Maureen Anshanslin, Chairperson. A motion to approve was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

4.PAYMENT FOR ANNUAL MUNICIPAL PARKING AGREEMENT: Masonic Lodge #529, F & AM have a lease agreement with the Town of Windham. That said "lease shall be renewed automatically annually, unless and until Town gives notice not to renew." The annual payment regarding the agreement for use of land for the purpose of municipal parking May 14, 2017-May 13, 2018, in the sum of the annual Town Tax \$1,620.61 and School Tax of the Lodge's total existing parcel \$1,595.73, for a total of \$3,216.34. A motion to approve for payment and the Supervisor to sign was made by Councilman Murray, 2nd by Councilman Peters, with all in favor.

5.ANNUAL RENEWAL MUNICIPAL PARKING AGREEMENTS: McCoubrey SBL #78.19-1-14, Town of Windham may enter upon said parcel and use and continue to use said parcel for the purpose of municipal parking for a period of one year specifically the years of 2018, by this agreement. It is agreed that the Town of Windham shall pay a fee of \$123.00 on the first day of June and the first day of December, for a total of \$246.00. A motion to approve agreement and to have the Supervisor sign was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. **Norman & Dianne Bunce SBL #78.19-1-9,** Town of Windham may enter upon said parcel and use and continue to use said parcel for the purpose of municipal parking for a period of one year specifically the years of 2018, by this agreement. It is agreed that the Town of Windham shall pay a fee of \$123.00 on the first day of June and the first day of December, for a total of \$246.00. A motion to approve agreement and to have the Supervisor sign was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor.

6.SKI WINDHAM REQUESTING FIREWORKS SHOW for Friday, March 23, 2018, display location Ski Windham mid mountain ski trail, for the duration of 15 minutes. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with 3 in favor, two abstain Supervisor Pelham and Councilman Peters as they are both employed by Ski Windham.

7.TOWN CLERK's MONTHLY REPORT FOR DECEMBER 2017: \$3,402.62. Amount was approved by Councilman Murray, 2nd by Councilman Walker, with all in favor.

8.TOWN JUSTICE's MONTHLY REPORT FOR DECEMBER 2017: Justice McCarthy \$1,240.00 & Justice Stevens \$1,181.00 was noted by the Board.

9.TOWN BOARD RESOLUTION #5 OF 2018: the following resolution was proposed to transfer funds to balance the Sewer Account for the year 2017. A motion to approve was made by Councilman Murray, 2nd by Councilman Peters, with all in favor. GENERAL FUND RESOLUTION #2 OF 2018: the following resolution was proposed to transfer funds to balance the General Fund Account for the year 2017. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with all in favor. GENERAL FUND RESOLUTION #3 OF 2018: the following resolution was proposed to transfer funds to balance the General Fund

Account. A motion to approve was made by Councilman Peters, 2nd by Councilman Murray, with all in favor.

10.GREENE COUNTY RESOLUTION #18-18: Authorizing Municipalities to Participate in County Highway Purchases. GREENE COUNTY RESOLUTION #38-18: Authorizing Obtaining and Furnishing of Election Related Services and Materials.

11.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. Mount Pisgah Road had an emergency failed culvert. It needed to be dug and replaced. The Town's backhoe is still under repair and shared services with the Town of Durham were needed to fix culvert for two days. Backhoe is still in Clifton Park, NY. It has two problems the tork converter failed and also low pressure in certain areas of the transmission. The warrantee is already up it has expired by one month past the one-year warrantee. Most likely John-Deere will help out with the warrantee as the machine has low hours. February 1st there is a New York State Association of Superintendents of Town Highways meeting in Casanova, NY. Gary will be attending that for the day. The parking lot behind Todaro's will need to be taken care of this spring, as it has a lot of serious potholes. According to the lease the Town has to maintain the lot. Also, the property line fence at the municipal parking lot behind the Masonic Temple is in need of bad repair, as it is getting beyond repair. We will need to look next season at purchasing a snow blower attachment for the bobcat that is used for the sidewalks. Section 284 Agreement for the Expenditure of Highway Moneys: General repairs in the sum of \$180,000.00 shall be set aside for primary work and general repairs on 35.86 miles of town highways. On the road commencing at State Route 23/High Peak Road and leading to a halfway point on High Peak Road, a distance of 1.10 miles, that shall not expand over the sum of \$110,000 and on the road commencing at Pheasant Lane/Mill Street and leading to dead end on Pheasant Lane, a distance of .40 miles, that shall not expand over the sum of \$35,000. A motion to approve for signature by the Supervisor and the Town Board was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

12.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present.

13.POLICE REPORT: Police Chief Karl Gonzalez was present. Police vehicles 384 & 386 have been in for routine service. Traffic sticks will be out for the weekend as it is to be warm and there should be a good turn-out at the ski slope. The traffic sticks will be at the entrance of Mill Street/State Route 23 and CD Lane Road. The Police Depart. has received positive feedback on the traffic sticks.

14.COMMITTEE REPORTS: **Councilman Murray** is responding to a letter received by a local resident concerning the increase in his taxes. The increase is due to the State 1.84% cap mandate, 1.7 something% is the new highway garage building and .84% in for the landfill in Hunter. The Tax Collector is missing one component on the BAS Software Program for the direct deposits to pay the taxes on line to be made into her account. A motion to approve the contract for the Supervisor to sign was made by Councilman Murray, 2nd by Councilman Peters, with all in favor. **Councilman Van Valin** is researching work to be done at the Centre Property. He would like to have an electrician check out the wiring/receptacles in the Library and would like to have the building insulated with foam. **Councilman Peters** has spoken to Sandra Allen the Recording Secretary for the Planning Board, that she would be an alternate member should the board need to have a quorum for voting. The Chairperson would have to give permission for the alternate to vote. She is ok with this. A motion to approve the Chairperson to give permission for the alternate to vote on an as needed quorum was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. DEP meet here to discuss the land they own along the creek side on County Route 40. They spoke about the long-term on land use and acquisitions. Councilman Peters would like to see a summertime recreation area closer to Windham. They spoke about Lake Heloise (White Birches). DEP owns land around the lake. DEP needs to look at the land restrictions that are on their deed. **Councilman Walker** would still like to see the land owners submitting subdivisions first before selling their land property to DEP for land acquisitions. He is just concerned the Town doesn't get its proper tax money due.

COMMENTS FROM THE PUBLIC: No one was present.

ACCOUNT BALANCES AND BUDGET COMPARISONS January 25, 2018 files were made available for the Board to review.

GENERAL FUND WARRANT #02-G contained vouchers #64-94, totaling \$31,425.11 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

HIGHWAY FUND WARRANT #02 contained vouchers #21-29, totaling \$33,874.36 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

SEWER DISTRICT FUND WARRANT #02 contained vouchers #14-27, totaling \$47,268.353 was audited and approved on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

NY RISING WARRANT #11 (Culvert CO 65 & Generators) contained voucher #21, totaling \$5,985.00 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

NY RISING WARRANT #5 (Culvert CO 65 & Generators) contained voucher #15(CT Male Assoc. Prof Services for the Generator 11/13/16-7/15/17), totaling \$2,746.00 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor. This warrant was originally approved at the August 10, 2017 meeting for \$2,949.64; January 11, 2018 Bill Blankenship changed the fee for this warrant and the new fee has been approved.

SIDEWALK MAINTENANCE DISTRICT WARRANT #01 contained voucher #1, totaling \$.46 cents was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

GENERAL FUND PAYROLL WARRANT #02-P for **General** contained 5 claims, totaling \$4,975.81 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Ambulance** payroll contained 22 claims, totaling \$14,010.82 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Police** payroll contained 4 claims, totaling \$3,773.76 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

HIGHWAY PAYROLL WARRANT #02-P contained 7 claims, totaling \$11,137.35 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #02-P contained 1 claim, totaling \$62.70 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

The meeting adjourned at 7:41 pm on a motion by Councilman Van Valin, 2nd by Councilman Peters, with all in favor.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
