

**TOWN OF WINDHAM
TOWN BOARD MEETING
371 State Route 296, Hensonville, NY**

FEBRUARY 22, 2018

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Donald Murray, Ian Peters & Stephen Walker
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Gary Thorington, Town Attorney Larry Gardner, Water Superintendent Kyle Schwarz, Ambulance Administrator Davia Montie, Janine Soule, Nancy & Matt Jordan, Larry Jordon, Nick Bove, Lori Torgersen, Rick Rasmussen, Anita Buyers, Jonathan Gross, Claire Davis, Antonia & Chris Brower, Howard & Sally Clark, Drew & Natasha Shuster, Nina Porter, Helen Exum and Mike Ryan Mountain Eagle

Absent: Delaware Engineering John Brust and Police Chief Karl Gonzalez

The Supervisor called the meeting to order at 7:00 p.m. and Councilman Peters opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 8, 2018 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

1.DELAWARE ENGINEERING: John Brust was not present.

2.WARF BOARD & SUPPORTERS: Nick Bove, President of Windham Area Recreation Foundation and WARF board speaker Nancy Jordan, were present as were other members. Nick recently sent an email to the Supervisor and the Town Board concerning the Path Expansion to connect Windham, Hensonville and Maplecrest. Also, they would like the WARF members and the Town Board to set up a special committee to work together. There are four bullet points they would like to discuss.

1. **Easements:** There has been only one property owner's easement that has been filed. There are still more property owner's easements that have not been filed.
2. **Thirty-Seven Acre Land Parcel:** would like to be purchased with the special committee discussion to move forward on this. Supervisor Pelham stated unless the Path is definitely coming through that area the Town is not comfortable in purchasing that property just for the sake of purchasing it. Under the discussion of Nick with DEP about a year ago, they walked the creek property together and DEP did not really want this path on this property. This then increased the want of WARF to have this connection of Windham with Hensonville. They would love to have the Town do something. Supervisor Pelham suggested that the Town could inquire.
3. **Phase Three Hensonville to Maplecrest:** This is currently on hold with DEP. Nick understands that on the 24th, the Town had a meeting with DEP here and the meeting was positive. WARF would like to know more about that meeting as at this time DEP has not been responsive to their request to move forward. Supervisor Pelham spoke about another potential path somewhere through there. The DEP doesn't want to stay low and WARF doesn't want to go high for financial reasons. Also, there was a discussion on multi-use. DEP is not comfortable doing it here as they will later have to do it in other places, as this is one of their hold backs. Councilman Peters was also at the meeting and stated DEP highlighted a lot of good resources, showing an on-line map where they own and what they allow usage on. DEP have their own activities that they would like to expand on. WARF at this time definitely wants to work with the Town to have a special committee in place.
4. One urgency, here is that **WARF has a \$50,000** grant that will be expiring June 30, 2018 if they don't use they will lose. They need to move dirt now. These funds are secured with the idea that they were to continue to build.

Drew Shuster spoke that there is more to this than just the grant money, the more time that goes by without extending the path the more loss of interest from private donors that they may also lose. It is important for the whole community that everyone stay focused. Natasha Shuster would like to add the last two days we had over 60 degrees each day and there were thousands of people on the path. As no one was skiing but they were out walking and enjoying the path that the Town of Windham can offer them. Nick also noted that there is more and more grant money out there for these types of corridors to be used, but we could be missing it because we need a corridor to build from. The Town Board has agreed for Councilmen Murray and Walker to be on the special committee with WARF. Councilman Walker stated that Greene County Soil & Water they too also offer grant money. A good discussion was established by all.

3.REQUEST PERMISSION TO USE CENTRE PROPERTY: Nicole Baldner WAJ Class Advisor request permission for the WAJ Junior Prom to have their Coronation on May 19, 2018 to begin seating at 5pm. A motion to approve was made by Councilman Peters, 2nd by Councilman Walker, with all in favor.

4.GREENE COUNTY BOARD OF ELECTIONS 2018 Poll Site Agreement. Greene County Board of Elections is requesting use of WWTP as a poll site for the upcoming 2018 elections. This year there will be four elections: **Special Election** Tuesday, April 24 @ 6am-9pm; **Federal Primary**, Tuesday, June 26 @ 12noon-9pm; **Primary Election** Thursday, September 13 @ 12noon-9pm and **General Election** Tuesday, November 6 @ 6am-9pm. A motion to approve the dates at WWTP and the Supervisor to sign the agreement was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

5.STATE LIQUOR AUTHORITY NEW APPLICATIONS: **JJ First Place, Inc.** Millrock Restaurant, 5398 State Route 23, Windham has submitted a New Application for an On-Premises Alcoholic Beverage License to sell Wine, Beer & Cider with a full food menu. A motion to accept was made by Councilman Murray, 2nd by Councilman Peters, with all in favor. **Hammos Restaurant & Lodge Inc.,** 39 County Route 65, Hensonville has submitted a New Application for an On-Premises Alcoholic Beverage License to sell Liquor, Wine, Beer & Cider with a full

food menu. Method of Operation to be a seasonal establishment with disc jockey music. License is to include outdoor area of patio or deck. Councilman Murray would like letter to state to include inside premises only. A motion to approve was made by Councilman Murray, 2nd by Councilman Peters, with all in favor.

6.TOWN BOARD RESOLUTION # 6 OF 2018: The Windham Town Board recommends the nomination of Thomas Poelker for re-appointment to a three-year term as the Town of Windham representative to the Greene County Planning Board. The term of office for this position will expire March 15, 2021. A motion to approve was made by Councilman Walker, 2nd by Councilman Peters, with all in favor.

7.TOWN BOARD RESOLUTION #7 OF 2018: To accept the Sewer District Billing for 2018 in the amount of \$194,812.62. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Murray, with all in favor.

8.TOWN JUSTICE REPORT FOR JANUARY: McCarthy \$2,352.00; Stevens \$1,485.00 as noted by the Board.

9.TOWN BOARD RESOLUTION #8 OF 2018: whereas three Streetlighting Funds have accumulated interest of \$219.74 in checking account. The Streetlighting Fund is comprised of three districts, which are in proportion of the whole and the accumulated interest be divided according to the percentages & deposited in each Streetlighting account accordingly. Windham is 48.99%-\$107.65; Hensonville is 31.62%-\$69.488 and Maplecrest is 19.39%-\$42.61. A motion to approve was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. GENERAL FUND RESOLUTION #5 OF 2018: the following resolution was proposed to transfer funds to balance the General Fund Account for the 2018. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with all in favor.

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was present. The highway has been cutting brush as they prepare for the paving season in 2018 that will start late in May. The John-Deere backhoe is back in service. Gary attended today the Greene County Superintendent of Highways Association meeting. The President of the Association of Towns Bernie Myer was there along with Senator Amedore. Senator Amedore spoke about the upcoming Advocacy Day. Last year about 750 Highway Superintendents were there from across the state. They go to the Capital to lobby for funding for local roads. The funding has not received any increases since 2013. The proposal this year is hoping for a \$150 million statewide to be given out, the meeting is set for March 7, 2018 and everyone would like to see an increase. The next two weeks the highway crew will continue to cut brush. The highway will also be doing some community service with the holiday snowflakes that will be coming down. Councilman Walker advised there was an old elm tree on the top of Mill Street by the old Stead farm that needs to come down or could be looked at.

11.AMBULANCE REPORT: Ambulance Administrator Davia Montie was present. All the parts for 96-1 have come in and Jim Scarey was able to fix saving the department money. Davia has presented to the Board 3 quotes from Physio-Control for their review and permission to purchase the following: A **Redi-Charge base & power supply cord**, which is used to charge the batteries for the LP15s (heart monitors). Price quote: \$1,360.85. A motion to approve battery charger was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. A **Lucas 3.0 Chest Compression System**. Price quote: \$15,855.20. A motion to approve was made by Councilman Murray, 2nd by Councilman Peters, with all in favor. Davia has also presented to the Board for their review and approval to purchase a **MedPro Service Agreement**. This is a maintenance & repair service agreement is for two stretchers and two stair chairs. Price quote: \$990.00 total per annum. A motion to approve was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. A 4-year service contract for the Lucas 3.0 was not discussed for approval.

12.POLICE REPORT: Police Chief Karl Gonzalez was not present. Councilman Van Valin read written report aloud left by the Police Chief. "Three Officers were sent to active shooter training conducted by the Greene County Sheriff's Office at the Durham Elementary School. Officers reported the training was good. Three more Officers are scheduled to go Saturday, February 24, 2018. Again, the Chief would like to express the positive impact of the "no parking sticks" the

Town has purchased. They are working out great and the Chief would like to thank Highway Superintendent Gary Thorington and the highway crew for their assistance. The Chief would like to request approval to purchase a police vehicle to replace the 7F384 2010 Ford Explorer with 105,000 miles. He would like to request approval to advertise for bids on a 2017 Ford Police Interceptor with 15,000 miles or less. Bid specification pending approval will be left with the Town Clerk". A motion to approve the bid specification was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. The Chief is also requesting approval for River Valley Radio to repair the base station radio. The power supply is not working. Base station radio can receive by not transmit.

13.COMMITTEE REPORTS: **Councilman Murray** went today with Highway Superintendent Gary Thorington to a Greene County Superintendent of Highways Association meeting. Association of Towns was there to speak about shared services and gave him a better understanding. He has also checked in on pricing of a new phone messaging service this will have to wait more towards the end of the year due to budget funding. The current phone system we have now is 14 years old with no capability of offering a messaging system. **Councilman Van Valin** has nothing to report on at this time as he is still working on issues concerning the Centre Property building. **Councilman Peters** has a written up Proposed Sign Law Update of the Sandwich Board Signs for 2018. He read aloud the principles of sign law change for the sandwich board signs and Antonia Schrieber Brower was present to hear and her sign will meet the new law changes. She thanked the Town Board. Two public hearings will need to be addressed on the sign law. The next two meetings will start at 6:50 pm on March 3 and March 22, 2018. Councilman Murray would like to see one thing added the requirements with ADA sidewalk width, for wheelchairs. A motion to approve the public hearings as noted was made by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Councilman Walker** has nothing to report on at this time. **Supervisor Pelham** would like to make a motion to **re-appoint Dominick Caropresco as Code Enforcement Officer/Building Inspector effective March 1, 2018.** Dominick's salary will stay the same at this time. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with all in favor. Supervisor Pelham would also like to entertain a motion to adding to **Janine Soule's hours to help out with the Court Clerk as there has been a request by the Judges.** A motion to approve was made by Councilman Peters, 2nd by Councilman Murray, with all in favor.

COMMENTS FROM THE PUBLIC: **Rick Rasmussen** would like to know when his easement will be filed, as the Path has been open for the past two and half years! Supervisor Pelham was not aware of this and the blame is going to be shared on this. Larry Gardner stated he works for the Board and when they ask he will take care of the task. Supervisor Pelham assured Rick it will be taken care of. **Anita Buyers** has a verbal complaint about the property owned by the Catskill Mountain Foundation on Main Street, Maplecrest. There is a two-story building that looks like a disaster and last summer people were seen going in and out of the building that really should not be there. Supervisor Pelham will pass this information to the Code Enforcement Officer. **Claire Davis** would like to know if there is a time line for when the Sherman's house will be taken down. Supervisor Pelham advised the house and barn have been purchased by new private owners. When the weather is more cooperative they plan on taking the house down in the spring. **Anita Buyers** asked about the buildings in Maplecrest if they were getting letters. The Supervisor advised that the owners of these buildings will be getting letters and this time there will be no time limit, it will be followed by the law. They will receive appearance tickets and go to court.

ACCOUNT BALANCES AND BUDGET COMPARISONS February 22, 2018 files were made available for the Board to review.

GENERAL FUND WARRANT #4-G contained vouchers #145-187, totaling \$29,661.87 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

HIGHWAY FUND WARRANT #4 contained vouchers #43-57, totaling \$4,038.94 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

SEWER DISTRICT FUND WARRANT #4 contained vouchers #49-64, totaling \$17,964.30 was audited and approved on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

GENERAL FUND PAYROLL WARRANT #4-P for **General** contained 5 claims, totaling \$4,829.44 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Ambulance** payroll contained 22 claims, totaling \$14,530.44 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor. **Police** payroll contained 5 claims, totaling \$4,528.57 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

HIGHWAY PAYROLL WARRANT #4-P contained 7 claims, totaling \$12,204.12 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Peters, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #4-P contained 2 claims, totaling \$448.15 was audited and approved for payment on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

The meeting adjourned at 7:50 p.m. on a motion by Councilman Peters, 2nd by Councilman Murray, with all in favor.

_____ SUPERVISOR	_____ COUNCILMAN	_____ COUNCILMAN
_____ COUNCILMAN	_____ COUNCILMAN	_____ TOWN CLERK
