

**Present:** Pres/Treas: Robert J. Pelham

Commissioners: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy

Secretary: Bonnie Poehmel

**Also Present:** Water Superintendent Tom Hoyt, Town Attorney Larry Gardner, Delaware Engineering John Brust & Alan Tavenner, Maureen Anshanslin, Beverly Laterza & Mike Ryan, Windham Journal

The President called the meeting to order at 7:40 p.m.

THE MINUTES OF THE DECEMBER 29, 2015 WATER DISTRICT MEETING were approved as typed on a motion by Commissioner Murray, 2<sup>nd</sup> by Commissioner Gonzalez, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING Alan Tavenner was present. Alan handed out a water line map showing the new water mains (2015), potential water main replacement and existing water mains to remain. We were told with everything “subject to”, we have an opportunity to get a \$1.4 million grant from EFC thru the New York State Water Grant Program. We were very fortunate to get that. Another part of that project is being able to refinance the money thru EFC for a zero percent interest. We are paying 2.8% right now to USDA under the original loan program we have. Before we can take advantage of the zero percent, we have to first close with USDA. All the contracts we are wrapping up are in May. We have some change orders tonight. We need to prioritize some of these water lines, one that we need to do is Hotel Vienna this is one of the things we got a lot of points for and this probably pushed us over for getting the grant. One of the bigger lines is from West Winds to Cuomo’s Cove that is about 3,000 feet; we do not have the funding for this. If you want it we can ask EFC for it. Under the USDA project we still have about \$200,000.00. Firehouse loop and upper Rt. 296 has not been done. We were able to get a good price on stuff and with the remaining amount of \$200,000.00 we can use that to complete. We are now waiting on an estimate from Evergreen for this. Alan has had a few discussions with Bruce McNab that manages Windham Mtn. Village. Nothing more has been decided. A change order with Evergreen will be needed to do the firehouse loop. See Water District Resolutions #4 & #5 of 2016 listed below, Alan would like to have them approved tonight. Water District Resolution #5 has an attachment showing the budget.

2.WATER SUPERINTENDENT REPORT Tommy Hoyt has no freeze ups to report so far this winter, as we have had a mild one with little or no snow. The mystery house in Elm Ridge has been found. The homeowner was up and she had no water. When the water work was being done in Elm Ridge this house never got reinstalled.

3.REQUEST WATER HOOK-UP 225 County Route 12 (South Street), new owners Edward J. & Danielle Corral would like permission to hook into the new water system. Permission was granted. The water line is not ready and the new homeowners will have to wait till spring.

4.WATER DISTRICT RESOLUTION #1 OF 2016 the Short Lived Assets within the Water District was determined and budgeted for within the 2016 Budget for the Windham Water District as set forth in the Water Improvement Projects guidelines with the USDA/Rural Development. A motion to accept was made by Commissioner Van Valin, 2<sup>nd</sup> by Commissioner Gonzalez, with 4 in favor, one vacancy, **copy attached**.

WATER DISTRICT RESOLUTION #2 OF 2016 the 2016 Unmetered and Metered water billing reflected the rate increases which were authorized due to certain proposed Water District Improvements. A motion to accept was made by Commissioner Murray, 2<sup>nd</sup> by Commissioner Van Valin, with 4 in favor, one vacancy, **copy attached**.

WATER DISTRICT RESOLUTION #3 OF 2016 to authorize the Supervisor to use the Unanticipated Revenue to transfer funds to balance the Water District #1 Acct for 2015. A motion to accept was made by Commissioner Gonzalez, 2<sup>nd</sup> by Commissioner Murray, with 4 in favor, one vacancy, **copy attached**.

WATER DISTRICT RESOLUTION #4 OF 2016 the Town of Windham hereby approves Time Extension Change Orders for both Contact No 1 & No 2 to extend the time by 100 days for Substantial & Final Completion of Contract Work; and approves Time Extension Change Order No 3 to extend the time by 145 days for Final Completion of the Contract Work; and Approves the Close-Out of Construction Contract No 4 with CDE Electric. A motion to accept was made by Commissioner Murray, 2<sup>nd</sup> by Commissioner Van Valin, with 4 in favor, one vacancy, **copy attached**.

WATER DISTRICT RESOLUTION #5 OF 2016 the Town executed an Engineering Contract dated March 14, 2014 with Delaware Engineering, DPC where Delaware proposed to provide Construction Phase services for \$130,000.00 and Post-Construction Services for \$30,000.00;... and the Town of Windham hereby: Approves the Contract amendment and amended budgets. A motion to accept was made by Commissioner Murray, 2<sup>nd</sup> by Commissioner Gonzalez, with 4 in favor, one vacancy, **copy attached**.

WATER DISTRICT WARRANT #1 contained vouchers #1-9, totaling \$2,544.12 was audited and approved for payment on a motion by Commissioner Van Valin, 2<sup>nd</sup> by Commissioner Murray, with 4 in favor, one vacancy.

WATER DISTRICT PAYROLL WARRANT #1-P (printed 01/08/16) contained 1 claim; totaling \$60.00 was audited and approved for payment on a motion by Commissioner Van Valin, 2<sup>nd</sup> by Commissioner Murray, with 4 in favor, one vacancy.

WATER DISTRICT PAYROLL WARRANT #2-P (printed 01/22/16) contained 2 claims; totaling \$471.55 was audited and approved for payment on a motion by Commissioner Murray, 2<sup>nd</sup> by Commissioner Van Valin, with 4 in favor, one vacancy.

The meeting adjourned at 8:08 p.m. on a motion by Commissioner Murray, 2<sup>nd</sup> by Commissioner Gonzalez, with 4 in favor, one vacancy.

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PRES /TREAS

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SECRETARY

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