

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Thomas Hoyt, Town Attorney Larry Gardner, Delaware Engineering John Brust, Chief Tor Tryland, Ambulance Director Jeanie Scotti, Gail Nichol森, Jack Pacer, Brian Dewan & Mike Ryan Windham Journal.

The Supervisor called the meeting to order at 7:03 p.m. and Councilman Gonzalez opened with the Pledge of Allegiance.

THE MINUTES OF THE MARCH 10, 2016 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING: John Brust was present. A message has been placed to Collar City Painting for the painting of the Centre Property, John is waiting to hear back. Councilman Van Valin spoke to Ed from Collar City today and he is still interested in doing the project. A contract has been sent for his review.

2.DELAWARE OPERATIONS: no one was present.

3.REQUESTS TO USE CENTRE PROPERTY: The **WAJ Class of 2017** has asked for an additional Prom rehearsal date May 10 @ 2:45-4pm. A motion to accept was made by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy. **Brian Dewan** was present and has requested use of the property on May 28 @ 5-10pm for a musical performance. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Van Valin, with 4 in favor, one vacancy. The **Windham Chamber of Commerce** has asked for the 4th of July front yard only outside the Centre Property from 12 noon to 8pm. The inside of the property has already been asked for and approved for that day @ 9am to 4:30pm. This request will be **tabled** at this time. A motion to table was made by Supervisor Pelham, 2nd by Councilman Murray, with 4 in favor, one vacancy. Glenda Lauten Musical Revue "The Colors of Life" has asked for September 17 @ 8pm; maybe 12-17 people prior for rehearsal. The play is sponsored by the **Greene Room Players**. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy. The **Windham Chamber of Commerce** has asked to use the front yard outside the Centre Property for the Autumn Affair on October 8 & 9 from 8am to 6pm. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Murray, with 4 in favor, one vacancy. The **Windham Chamber of Commerce** has asked to use the inside and the outside of the Centre Property for their Holiday Event from 4-7pm. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

4.AFFIDAVIT APPLICATION FOR CERTIFICATE OF RESIDENCE: Miss Toraya Belanovane is a student resident of Windham and will be attending Tompkins Cortland Community College. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Murray, with 4 in favor, one vacancy.

5.PERMISSION TO INSTALL FLAG POLE AT WINDHAM PATH: A letter dated March 21, 2016 was received from John Quinn, Chairman of the Community of Windham Foundation, Diana Lawrence, President of the Windham Rotary Club and VFW Post 1545. They are in the process of purchasing a 40 foot flag pole and are requesting permission to install the flag pole at the Windham Path on State Route 23 side. They have permission from WARF to use the electric on site in order to have the flag illuminated. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Murray, with 4 in favor, one vacancy. Highway Superintendent Tommy Hoyt will help install the flag pole when they are ready.

6.TOWN JUSTICE REPORT FOR FEBRUARY: Judge Mattiace submitted \$1,857.00.

7.HIGHWAY REPORT: Tommy Hoyt was present. As of today, Greene County in doing the street sweeping program starting on Main Street Windham, then Hensonville and Maplecrest. CWC is in the process of approving a second street sweeper for the county. CWC has contracts with storm water programs like us; they have 17% set aside for the maintenance of the structures that they have put in. They are hoping that the county can go in and help maintain these other structures in the watershed as there are 6 other towns. On Old Road we are cutting the trees back and a little ditching so that will be ready when we pave it. The highway guys have moved some of the old computers, a desk and boxes that belonged to the Planning Board from this meeting room; and have been cleaned up and moved them to the basement area. There was some stuff in the basement too that was discarded to make more useable space. Supervisor Pelham thanked Tommy as it looks much better in the meeting room. If the state money goes the way it should we will be able to do more paving on Nauvoo Road and Galway Road than anticipated.

8.POLICE REPORT: Chief Tor Tryland was present. He had nothing to report on at this time.

9.AMBULANCE REPORT: Ambulance Director Jeanie Scotti was present. Jeri Miltenberger has left a phone message for Jeanie and she has yet to get back to her. It is concerning the First Aid kits at the shelters. Jeanie wanted to suggest but wanted to discuss it first here at the board meeting. Purchasing the supplies for the kits are going to be expensive, Jeanie would like to purchase the supplies just some basics through the company that the ambulance uses and this way they will have the right stuff. Councilman Gonzalez has no problem if it is going to save money and they will have everything that they will need. Jeanie did give Councilman Gonzalez some quotes on aeds that they are working on. Councilman Murray suggested to Jeanie before she puts the order in for the First Aid kit supplies to check with the person in charge of Little League so that their kit is up to date. The Town Clerk also asked if the First Aid kit at the entrance of the Town Hall building could be filled and up to date, as there is not much in the kit. Windham ski slope is now closed. President's weekend worked out very good with the second crew. Windham missed only one call (as everyone was out), Ashland took care of that. Jeanie also thinks Windham did mutual aid three times to Hunter. Jeanie noticed this year that the call volume was the same as last year, but the age changed. We had more pediatric calls than before. Some ages 7 & 8 but mostly from 14-16 years old. Larry Gardner asked Jeanie if she has heard anything yet for the upcoming concerts this summer at Hunter Mountain. She is still waiting to hear as they have new owners.

10.COMMITTEE REPORTS: **Councilman Gonzalez** has nothing to report on. As for the Park Jeffrey Vining will not be working there this summer. We will need to post a job opening in the paper. **Councilman Van Valin** spoke to **Ed McAvoy of Collar City Painting**. He painted the Centre Property about 10 years ago. He was more than happy to accept with all the same stipulations and the same price he gave us in his bid last fall of **\$53,750.00**. Councilman Murray and Fred Grober have all been speaking and are good to go. The contract has been sent to Ed and he is ready to go weather permitting. Councilman Van Valin recommends that we go with Collar City Painting. **A motion to accept was made by Councilman Van Valin, 2nd by Supervisor Pelham, with 4 in favor, one vacancy.** Councilman Murray reviewed the email from the woman about the town's website. The prices are all about the same from the other people that have expressed an interest. With that we will have to put it out for a RP. He will write up something for the paper by the next board meeting. Supervisor Pelham is going to have the woman come to give us a presentation, as she comes highly recommended. He also has a local person who is interested in doing the maintenance but was not interested in building the website. Councilman Murray also has his recommendation and pricing for the TV-70 inch 1080 pics; mini-computer \$275-more ram, wireless keyboard/mouse, pointer, cables and mounting heavy duty brackets; total package **\$1,860.97**-with us installing it. Councilman Murray recommends the Sharp TV \$1,300.00 is personal favorite. The paper work will be left at the Town Clerk's office if any of the Councilmen would like to review. Supervisor Pelham would like to make a motion to have Councilman Murray go ahead and purchase the equipment. **A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.** Larry Gardner looked into the financing for the John-Deere Backhoe.

He recommends we go with the Bank of Greene County. We will borrow \$33,500.00 at 2.99% for 5 years, (see town board resolutions #19 & #20). He also has discussed some code enforcement issues with Dominick Caropreso regarding the Quads. DEP still has not responded.

11.TOWN BOARD RESOLUTIONS 2016:

Town Board Resolution #13 of 2016 to authorize the purchase of a new 2015 John-Deere Backhoe JD410L to be used by the Highway Dept. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

Town Board Resolution #18 of 2016 to authorize the Supervisor to establish the following new checking account entitled "GNH Lumber Relocation Project". A motion to accept was made by Councilman Van Valin, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

Town Board Resolution #19 of 2016 to authorize the Supervisor to borrow the sum of \$33,000.00 in a Statutory Installment Bond from Bank of Greene County, with an interest rate of 2.99% to be paid over a term of 5 years, non-callable. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

Town Board Resolution #20 of 2016 to authorize the Supervisor to use \$44,200.00 from Unappropriated Highway Fund Balance 2016 towards purchase of the new John-Deere Backhoe JD410L. Cost is \$99,700.00 said balance to be used see Town Board Resolution #19 of 2016. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

General Fund Resolution # 9 of 2016 to transfer funds to balance the General Fund acct. A motion to accept was made by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

12.CD INVESTMENTS: National Bank of Coxsackie offered the best CD interest rates at **.25%**. Town Board Resolution #14 of 2016 to authorize the Supervisor to invest the sum of \$50,000.00 of Sewer District #1 Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

Town Board Resolution #15 of 2016 to authorize the Supervisor to invest the sum of \$100,000.00 of Street Lighting Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

Town Board Resolution #16 of 2016 to authorize the Supervisor to invest the sum of \$25,000.00 of Water District Fund Money in a Certificate of Deposit for 60 days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

Town Board Resolution #17 of 2016 to authorize the Supervisor to invest the sum of \$75,000.00 of Water District Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

General Fund Resolution #6 of 2016 to authorize the Supervisor to invest the sum of \$500,000.00 of General Fund Money in a Certificate of Deposit for 30+ days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

General Fund Resolution #7 of 2016 to authorize the Supervisor to invest the sum of \$500,000.00 of General Fund Money in a Certificate of Deposit for 60+ days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

General Fund Resolution #8 of 2016 to authorize the Supervisor to invest the sum of \$500,000.00 of General Fund Money in a Certificate of Deposit for 90+ days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

Highway Fund Resolution #3 of 2016 to authorize the Supervisor to invest the sum of \$200,000.00 of Highway Fund Money in a Certificate of Deposit for 30+ days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

Highway Fund Resolution #4 of 2016 to authorize the Supervisor to invest the sum of \$250,000.00 of Highway Fund Money in a Certificate of Deposit for 90+ days at the National Bank of Coxsackie, Cairo, NY. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

ACCOUNT BALANCES AND BUDGET COMPARISONS March 24, 2016 files were made available for the Board to review.

GENERAL FUND WARRANT #6-G contained vouchers #216-256, totaling \$30,459.52 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY FUND WARRANT #6 contained vouchers #45-49, totaling \$5,930.22 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

SEWER DISTRICT FUND WARRANT #6 contained vouchers #69-73, totaling \$1,774.75 was audited and approved on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

GENERAL FUND PAYROLL WARRANT #-P for **General** contained 5 claims; totaling \$4,142.25 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy. **Ambulance** payroll contained 17 claims; totaling \$13,088.60 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy. **Police** payroll contained 5 claims; totaling \$3,851.06 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

HIGHWAY PAYROLL WARRANT #6-P contained 5 claims, totaling \$8,040.00 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

SEWER DISTRICT FUND PAYROLL WARRANT # 6-P contained 2 claims, totaling \$927.00 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

COMMENTS FROM THE PUBLIC: no one present.

The meeting adjourned at 7:38 p.m. on a motion by Councilman Gonzalez, 2nd by Councilman Murray, with 4 in favor, one vacancy.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
