

## TOWN BOARD MEETING

MARCH 10, 2016

**Present:** Supervisor: Robert J. Pelham  
Councilmen: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy  
Town Clerk: Bonnie Poehmel

**Also Present:** Highway Superintendent Thomas Hoyt, Town Attorney Larry Gardner, Delaware Engineering John Brust, Chief Tor Tryland, Gail Nichol森, Beverly Laterza, John Albert, Glenn Beechert, Glenda Montana, Carol Staub & Mike Ryan Windham Journal.

**Absent:** Ambulance Director Jeanie Scotti

The Supervisor called the meeting to order at 7:00 p.m. and Councilman Murray was asked to open with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 25, 2016 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING: John Brust was present. At the last meeting we briefly spoke about this. John gave the Board a hand out on the 2015 Greene County Final Assessment Roll. Last time it was done was 2009 and they should be updated every five years. John would like the Board's permission to find some grant money that would redo the comp plan and bring it up to date. Looking at Windham Total Town Taxable \$742,723,602; Total Assessed Value \$775,846,218; Uniformed % of Value 100.00%; Equalized Total Assessed Value \$775,846,218.00. And we might want to tighten up the EIS that was done maybe we could get some funding help from CWC. These numbers do not include Whisper Creek. Everything else is going well. We have a lot of cooperation and attention from USDA.

2.DELAWARE OPERATIONS: no one was present.

3.GREENE COUNTY BOARD OF ELECTIONS-POLL SITE AGREEMENT: Greene County Board of Election is requesting use of WWTP as the poll site for the 2016 elections. A poll site agreement and contact information sheet has been sent to the Town. The WWTP contact will be Josh Vital and Supervisor Robert Pelham will be the additional back-up contact. This year there are five designated elections: Presidential Primary Tuesday, April 19 @ 12 noon to 9pm; Federal Primary Tuesday, June 28 @ 12 noon to 9pm; Primary Election Tuesday, September 13 @ 12 noon to 9pm and General Election Tuesday, November 8 @ 6am to 9pm.

4.APPLICATION FOR ADDITIONAL EDU's: Windham Ventures (Windham Theatre), Patrick Higgins, 11 Vets Road, Windham; Tax #78.18-2-29.2; has commercial property and is asking to purchase another sewer edu. A motion to accept was made by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, 4 in favor, one vacancy.

5.REQUEST TO USE CENTRE PROPERTY: Helen Exum (PAS IT ON) from Twin County Recovery Services is requesting Tuesday, April 19<sup>th</sup> @ 5pm to set up, 6-8pm for a meeting. The meeting will be based upon drug abuse. A motion to accept was made by Councilman Gonzalez, 2<sup>nd</sup> by Councilman Murray, 4 in favor, one vacancy.

6.PERMISSION TO USE WINDHAM PATH: for sport practices from March 28 through June 3, 2016. Joel Middleton Athletic Director from Windham, Ashland, Jewett Central School has a mountain bike team of 7 students and their coach to ride the path. A motion to accept was made by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, 4 in favor, one vacancy.

7.TOWN CLERK'S MONTHLY REVENUE REPORT FOR FEBRUARY 2016: The Town Clerk has submitted \$2,037.00. A motion to accept was made by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, 4 in favor, one vacancy.

8.TOWN JUSTICE MONTHLY REPORT FOR FEBRUARY 2016: Judge McCarthy \$2,062.00

9.GREENE COUNTY COUNCIL ON THE ARTS: has submitted a thank you letter to the Town Board for their annual support of \$2,500.00. This year's 2016 allocation will help ensure that the programs and services continue to serve Windham and the people of the mountaintop.

10.HIGHWAY REPORT: Highway Superintendent Tommy Hoyt was present. Tommy spoke with Councilman Murray and has order the sand material for the Little League Field it should be here around April for the delivery. The municipal parking lot sign behind the Masonic Temple had been taken down with half of it missing and now that has been found. The original sign was made by Steve Anis and he will repair the sign. On a Legislative note, yesterday was our advisee day in Albany. There were 750 Superintendents and Professionals in the Highway business that advocate for the CHIPS program in anticipating on receiving more money. The Assembly released their one line budget and put out an additional \$250 million in for the CHIPS which is unbelievable. With the price of asphalt this year, we may be able to do more road mileage than originally anticipated. Tommy has checked out his budget and he would also like permission to replace the old 2001 backhoe with a new 2015 backhoe. He did some research and found the best price to be with NorTrax-John Deere. They have a 2015 John Deere 410L Backhoe for with 44 hours on it for \$99,700.00. They will give us \$22,500.00 for our machine. Tommy has spoken with the Bookkeeper and he has enough money to put a down payment on the machine. He would like to stay within our same debt schedule. He did check with Caterpillar and they cannot be competitive on the price or the machine. Larry Gardner will look into the borrowing of the money, the interest and length of time on the loan. He suggests that we have to stay with 5 years; anything over the 5 years then would then be subject to a permissive referendum, we would have to adopt the resolution tonight and publish notice of it immediately, we have to wait for 30 days to elapse. Larry will check on 5 years, payments of \$6,600 (principle per year), borrowing \$33,000. Larry will need to get all the specs from Tommy as all this information will be needed in the bond. Friday, March 11, 2016 the Windham Highway has been invited to Career Day at WAJ from 11:15am-2pm to speak with the 5<sup>th</sup> – 12<sup>th</sup> grade students as to what avenue in life they would like to take. One last thing, as we get closer to knowing our number for the blacktop season, Tommy has already been in touch with Hunter and Jewett. We have to

bid each town separately and we are all going to all try to bid in that same window; so if we can get the same vendor to come to the mountaintop, the vendor will have three towns and hopefully there will be a less expensive price per ton for all three towns.

11.POLICE REPORT: Chief Tor Tryland was present. As of the last meeting, the car's heater has been fixed. We are doing regular training with the Greene County Sheriff's Office. Everyone is enjoying it and getting a lot out of it. Friday, March 11, 2016 the Windham Police have been invited to Career Day at WAJ from 11am-2pm to speak with the 5<sup>th</sup>-12<sup>th</sup> grade students.

12.AMBULANCE REPORT: Ambulance Director Jeanie Scotti was absent. Councilman Murray just mentioned how busy the ambulance has been lately with calls. Tommy added that Mike Ryan of the Windham Journal did a nice article concerning the Windsock at the helicopter landing pad.

13.COMMITTEE REPORTS: **Councilman Murray** has been working on Bette's computer setting up an email calendar to be sent weekly to all the Councilmen and will be setting up the same calendar with the Town Clerk. All printers in the offices have been changed. He would like permission to purchase a TV and a mini tower to stream video for the meeting room here to offer all the mandatory classes that are due this year by all employees. He is looking roughly at about \$2,000.00. He will get numbers for the next meeting. Councilman Murray and Fred Grober spoke with All In One Painting and they have pulled out as they did not read the bid documents correctly before bidding. They will go with the next bid of Collar City. Collar City did the painting last time at the Centre Property. **Councilman Van Valin** has nothing to report on. **Councilman Gonzalez** radios are now operational at the Highway Building and WWTP as they had to be reloaded, one of the frequency numbers was not working properly. Chief Tor Tryland did a radio check and the radios are good to go. A new electric cooking stove has been ordered and delivered from Lounsbury Appliance for the shelter at the Highway Building. Jeri Miltenberger and Denise Meehan have spent \$700 on this list of an allotted \$1500.00 budget. Coffee Krafts have been donated by the Alpine Garden Mobile Gas Station Manager Kathy Falke. **Supervisor Pelham** there is a copy of the Greene County Hazard Mitigation and Resilience Plan January 2016 draft is in the office for the Board's review. Councilman Murray also has it digital if you would like to review. **Larry Gardner** has reviewed the Bond Resolution that was tabled at the last water meeting. Larry has spoken to the Bond Attorney and the language is all good. **Windham Water District #1 Water District Resolution #7 of 2016** has been approved by Councilman Gonzalez, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**. Larry will have to speak to Tommy as there was a request from Todd Sonder about the water lines at Elm Ridge. Larry has copies of deeds from years ago. The original agreement was drawn in 1992. Larry has heard back from School Superintendent on the MOU pedestrian sign, it is moving forward and they are prepared to pay for it yearly. The contract has been signed. DOT is doing their thing and the School is on board, they understand this will be an annual not a once time. The agreement has to be with the Town, we will write the check and the School will reimburse the Town.

ACCOUNT BALANCES AND BUDGET COMPARISONS March 10, 2016 files were made available for the Board to review.

GENERAL FUND WARRANT #5-G contained vouchers #173-215, totaling \$14,285.61 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY FUND WARRANT #5 contained vouchers #35-44, totaling \$2,074.53 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

SEWER DISTRICT FUND WARRANT #5 contained vouchers #50-68, totaling \$45,358.18 was audited and approved on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy.

STREETLIGHTING FUND WARRANT #3 contained vouchers #19-26, totaling \$2,808.35 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

WATER PROJECT FUND WARRANT #3 (Consolidation & Improvement) contained vouchers #11-16, totaling \$89,107.34 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy.

GENERAL FUND PAYROLL WARRANT #5-P for **General** contained 5 claims, totaling \$4,372.50 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy. **Ambulance** payroll contained 21 claims, totaling \$14,613.98 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy. **Police** payroll contained 6 claims, totaling \$6,574.06 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy.

HIGHWAY PAYROLL WARRANT #5-P contained 6 claims, totaling \$8,862.85 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

SEWER DISTRICT FUND PAYROLL WARRANT #5-P contained 2 claims, totaling \$623.25 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

COMMENTS FROM THE PUBLIC: Carol Staub is still waiting to hear back from DEP. She wanted to know if there was someone else she could get in touch with. There is no one at this time. Supervisor Pelham said he would make a phone call. John Albert and Glenn Beechert Fire Commissioners were present. John Albert just wanted the Town Board to have an update. Last night March 9, 2016 the Fire Commissioners had a meeting, as he was not there but the month prior to that the Fire Commission’s Lawyer and the Windham Hose Company’s Lawyer did meet. Their goal is to get their meeting minute notes on a computer and have them printed out properly. The Lawyers advised that they need to get their house in order. They are working on the advice and suggestions of their lawyer. Glenn noted that there are a lot of rumors in town going around. They would like to welcome the community to attend their meetings or write letters of concern. The Commissioners work for the tax payers, if they have concerns we want to hear them. Fire Protection will not be lost. The Fire Commissioners meet every 2<sup>nd</sup> Wednesday of each month @ 7pm in the basement of the Town Hall.

The meeting adjourned at 7:52 p.m. on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy.

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TOWN CLERK

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