

TOWN BOARD MEETING

JANUARY 28, 2016

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy
Town Clerk: Bonnie Poehmel

Also Present: Highway Superintendent Thomas Hoyt, Town Attorney Larry Gardner, Delaware Engineering John Brust, Alan Tavenner, Lindsay Ostrander & Jessie Fraine, Chief Tor Tryland, Ambulance Director Jeanie Scotti, Carol Staub, Glenda Montano, John Albert, Gail Nichol森, Beverly Laterza, Maureen Anshanslin & Mike Ryan, Windham Journal.

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

MOMENT OF SILENCE FOR HERBERT D. THOMPSON-past Town Supervisor Jan 1, 1970-Dec 31, 1971 (1-two year term) Blank page will be left in his memory.

THE MINUTES OF THE JANUARY 14, 2016 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING: **Lindsay Ostrander and Jessie Fraine** gave an update on the Long Term Community Recovery Strategy; this is Component 10 that consists of conducting a community meeting. The final copy will be completed by the end of February 2016. Tonight 6 draft final reports were handed out to the Board for their review; any additional recommendations or comments that need to be made to this report please forward to Lindsay. **John Brust** gave updates. John would like to send a thank you note with the Board's permission to Mike Myers at DEP, as he was very helpful. There will be another grant that will be 100% that will consist of some more storm water work. The grant is looking at more of the residential area west of Windham Mtn. and assessing, prioritizing and inventorying the storm water structures that are west of the lodge, there are about 300 homes. The real value of it is, we have been able to impress the agencies that we have control of the waste water and we are gaining control of the water and we are gaining control of storm water. It is all well and good when we are doing these studies. The storm water grant that was just awarded, that also is purposely targeted for construction projects that can happen hopefully in 2016. We will do that work and hopefully during 2016 have prioritized and nominate one or more projects to CWC and DEP for construction that will also be a 100% grant. One last thing, last year we put in a grant for signage we did not do well on that grant application. John would like to resubmit that application which it is due February 15, 2016.

2.DELAWARE OPERATIONS no one was present.

3.PLANNING BOARD MEMBER RESIGNATION Paul Hennessy submitted his resignation effective January 20, 2016. A motion to accept was made by Councilman Van Valin, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

4.REQUEST TO USE CENTRE PROPERTY Robert Manno and the Greene County Promotion Dept. would like to have their meeting on Tuesday, November 15, 2016 @ 10am – 11:30am. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

5.ASSOCIATION OF TOWNS Annual 2016 Meeting & Training School in New York City, needed the Town to adopt a resolution to allow the Town Supervisor to attend the Business Meeting (where voting will take place) February 17, 2016 and the informational Budget Hearing February 14, 2016, and to choose a second alternate should the Supervisor not be able to attend. **Town Board Resolution #4 of 2016** designating Town Supervisor Robert J. Pelham and the Town's Alternate delegate to be named as Donald Murray. A motion to accept was made by

Councilman Murray, 2nd by Councilman Gonzalez, with all in favor, one vacancy, **copy attached.**

LOWE'S HOME IMPROVEMENT account to be opened. A motion to accept opening of account by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

6.HIGHWAY REPORT Highway Superintendent Thomas Hoyt was present. The truck with the motor problem has been repaired. Tommy has been working with a few vendors to get our pavement schedule for this year. Hopefully at the next meeting he will have the 284 schedule. Also he has been working on getting quotes for a new town pickup truck. The best and cheapest price came from Van Bortel Ford in Chautauqua County which we will use the piggy back law. Tommy would like permission to purchase a 2016 truck without a plow for \$26,902.36 and will then purchase a plow from Toad's in Cairo, NY for \$6,100.00. Tommy's current red truck 2011 will then be used for the highway guys to mow with and the old silver Chevy 2007 truck will be sent to auction. The new truck will take 16-20 weeks for delivery. A motion was made to purchase the new 2016 Ford and plow from Toad's by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy. **Town Board Resolution #7 of 2016, copy attached.**

7.POLICE REPORT Chief Tor Tryland was present. He asked permission to buy special Juvenile Appearance Tickets from Hillcrest Press. Cost of a 100 tickets for \$132.00, 200 tickets for \$151.00. The Board gave permission to purchase 200 tickets. Being the cost is under \$200 a vote for permission is not needed, just a verbal permission from the Supervisor is fine in the future.

8.AMBULANCE REPORT Ambulance Director Jeanie Scotti was present. Jeanie needs permission to have two classes for our ambulance employees, this is to comply with our New York State Pilot Program. The first class would be set for February 3, 2016 @ 6:30-9:30/10pm here in the meeting room at the Town Hall. There are 5 people to take this class and we have the instructor in house, Louis Leo he is a PALS State Instructor. Will also need approval for a second class which is an ACLS class and hoping to schedule that for April/May 2016 to be held here at the meeting room in the Town Hall and then we should be good for the year. The cost for the instructor is a flat fee of \$200.00. Jeanie has the scheduling of the ambulance employees set for President's Week at Ski Windham. She has spoken to Ski Windham, they are anticipating to be busy and will have night skiing starting Thursday, February 11, 2016. Jeanie is putting on a second crew for Friday, February 12 thru Monday, February 15, 2016 and then the following Friday, February 19-20, 2016. All these dates are going to have night skiing.

9.COMMITTEE REPORTS **Larry Gardner** has spoken to the school's superintendent John Wiktorko, concerning the DOT blinking light for the speed limit in front of the school. The cost would be \$1,251.62 per year. He has a call into the DOT assistant regional traffic engineer. The school has no problem with this. Fire Matters - Larry has already spoken to an attorney that was given to him on a recommendation that specializes in Fire Districts. He is actually located in Buffalo, NY. Larry has spoken to him at length and the attorney knows his business. He is willing to speak with Larry or act as council to the Town on an as needed basis. His rate is \$225.00 per hour. Larry would like permission from the Board to retain Mark Butler. He would be retained on an as needed basis only for council to the Town of Windham and impending matters related to the fire district. A motion to approve was made by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy. Larry also received some correspondence from Dominick Caropreso concerning the Gallery Condo about a pipe bursting and he would still like to speak to Dominick concerning that. Supervisor Pelham spoke about the letter as it is the fire system; and recommends the evacuation the third floor. **Councilman Van Valin** has nothing to report on at this time. **Councilman Gonzalez** has two quotes from Garden State Explosive and Young Explosive for the 4th of July celebration. He will look into who will give us a better "bang for the buck". He has nothing to report on with the parks. **Councilman Murray** announced FYI the Supervisor's Office the main door will be rekeyed. Councilman Murray went to a Greene County EMS meeting with Jeanie Scotti. **Tommy Hoyt** also noted that the advertisement signs at the Little League field have blown off the fence. He has taken care of the signs so that they do not get destroyed and will put them back on the fence after the winter. Also he noted that a DOT sign has broken off at the base of the concrete sidewalk. DOT is aware of this and a red cone has been put over the broken metal so that no one on the sidewalk gets hurt.

Not sure if DOT can take care of now with this cold weather or will have to wait.

10.TOWN BOARD RESOLUTION #3 OF 2016-(for the year 2015) Three (3) Street lighting Funds have accumulated interest of \$61.65 in CD's and interest of \$15.89 in the checking accounting for a total of \$77.54. The accumulated interest to be divided according to the percentages stated and deposited in each Street lighting Account. A motion was made to accept by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

TOWN BOARD RESOLUTION #5 OF 2016-transfer funds to balance the Sewer District #1 Account. A motion was made to accept by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

TOWN BOARD RESOLUTION #6 OF 2016-to authorize the Supervisor to use \$1,823.38 of Unanticipated Revenue 2015 to balance the accounts in the Water District #1 Fund as per Water District #1 Resolution #3 of 2016. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with all in favor, one vacancy, **copy attached**.

GENERAL FUND RESOLUTION #3 OF 2016-transfer funds to balance the General Fund Account for the year 2015. A motion was made to accept by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

11.GREENE COUNTY RESOLUTION #22-16-Authorizing Municipalities to Participate in County Highway Purchases

GREENE COUNTY RESOLUTION #44-16-Approving Reimbursement to Community Colleges

GREENE COUNTY RESOLUTION #46-16-Authorizing Obtaining & Furnishing of Election Related Services & Materials

GREENE COUNTY RESOLUTION #47-16-Authorizing Obtaining & Furnishing of Assessment Roll Related Services & Materials

ACCOUNT BALANCES AND BUDGET COMPARISONS January 28, 2016 files were made available for the Board to review.

GENERAL FUND WARRANT #2-G contained vouchers #63-105, totaling \$113,819.55 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY FUND WARRANT #2 contained vouchers #13-17, totaling \$33,343.96 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

SEWER DISTRICT FUND WARRANT #2 contained vouchers #15-26, totaling \$17,319.68 was audited and approved on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

GENERAL FUND PAYROLL WARRANT #2-P for **General** contained 5 claims, totaling \$5,496.30 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy. **Ambulance** payroll contained 19 claims; totaling \$12,631.90 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy. **Police** payroll contained 2 claims; totaling \$2,129.19 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

TOWN BOARD MEETING (CON'T)

JANUARY 28, 2016

HIGHWAY PAYROLL WARRANT #2-P contained 5 claims, totaling \$9,939.47 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

SEWER DISTRICT FUND PAYROLL WARRANT #2-P contained 1 claim, totaling \$60.75 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

COMMENTS FROM THE PUBLIC Carol Staub wasn't able to hear the Supervisor can he speak up louder. John Albert, Fire Commissioner informed the Board that they will have their next meeting on February 11, 2016 @ 7pm downstairs, the normal meeting would be February 10th, but the attorney they hired will not be able to attend then.

The meeting adjourned at 7:40 p.m. on a motion by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

SUPERVISOR

COUNCILMAN

COUNCILMAN

COUNCILMAN

COUNCILMAN

TOWN CLERK
