

TOWN BOARD MEETING

FEBRUARY 25, 2016

Present: Supervisor: Robert J. Pelham
Councilmen: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy
Town Clerk: Bonnie Poehmel

Also Present: Town Attorney Larry Gardner, Delaware Engineering John Brust, Chief Tor Tryland, Margy Davis, Gail Nichol森 & Mike Ryan, Windham Journal.

Absent: Highway Superintendent Thomas Hoyt & Ambulance Director Jeanie Scotti

The Supervisor called the meeting to order at 7:02 p.m. and Councilman Van Valin opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 11, 2016 TOWN BOARD MEETING were approved as typed on a motion by Councilman Gonzalez, 2nd by Councilman Murray, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING: John Brust was present. He has nothing to report on at this time.

SEQR-Eastview: The Town of Windham has received a letter from Mary Beth Bianconi of Delaware Engineering acting as Consultant to the Town of Windham Planning Board. The letter is informing the Supervisor and the Board Members that a site plan application and a draft subdivision plat/site plan together with a Long Environmental Assessment Form (EAF) for a project identified as Eastview has been received. The proposed project involves the creation of ten lots with loop road access and driveways. On site wells and septic systems are proposed. There are wetlands and watercourses on the project site. All paperwork has been filed in the Town Clerk's Office for the Town Board's review.

SEQR-Crown Fuels: The Town of Windham has received a letter from Mary Beth Bianconi of Delaware Engineering acting as Consultant to the Town of Windham Planning Board. The letter is informing the Supervisor and the Board Members that a site plan application together with a Long Environmental Assessment Form (EAF) for a project identified as Crown Fuels has been received. The proposed project involves the installation of diesel fuel pumps, petroleum storage and ancillary structures. On site well and septic system is proposed. There are wetlands and watercourses in the vicinity of the project site. All paperwork has been filed in the Town Clerk's Office for Town Board's review.

2.DELAWARE OPERATIONS: no one was present.

3.OPEN TWO ESCROW ACCOUNTS: Mary Beth Bianconi has prepared a generic template escrow agreement for the Town Board's review. The generic escrow agreement has been

prepared for two specific projects presently before the Planning Board. A copy has been given to Town Attorney Larry Gardner for his review. Larry has looked over the escrow agreement and it is good to use. Each project is involved with a significant amount of engineering assistance and each project should have their own escrow account.

Town Board Resolution #11 of 2016-Eastview: The checking escrow account is to be opened at NBT Bank, Windham, NY. The Supervisor is to have authorization to accept the funds and administer the funds from the Town of Windham, Eastview Escrow Account. The applicant will start with an opening balance of \$2,500.00. When the \$2,500.00 for paying bills decreases to a minimum balance of \$500.00 the applicant will be notified to replenish or work will be stopped till account is replenished. A motion was made to accept by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

Town Board Resolution #12 of 2016-Crown Fuels: The checking escrow account is to be opened at NBT Bank, Windham, NY. The Supervisor is to have authorization to accept the funds and administer the funds from the Town of Windham, Crown Fuels Escrow Account. The applicant will start with an opening balance of \$2,500.00. When the \$2,500.00 for paying bills decreases to a minimum balance of \$500.00 the applicant will be notified to replenish or work will be stopped till account is replenished. A motion was made to accept by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

4.CWC FLOOD HAZARD MITIGATION: A letter from Catskill Watershed Corporation in reference to CWC Flood Hazard Mitigation Implementation Program Contract - Town of Windham Relocation of GNH Lumber Feasibility Study. The included attachments are a CWC payment voucher for the Supervisor to sign and two contracts for the Supervisor to review and execute. See **Town Board Resolution #9 of 2016**-authorizing this agreement to be signed on February 25, 2016 between the Catskill Watershed Corporation and the Town of Windham. A motion was made to authorize the Supervisor to execute and to accept by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

5.ASSOCIATION OF TOWNS: New York State Town Clerk's Association is hosting their 34th Annual New York State Town Clerks Conference April 17-April 20, 2016. Bonnie Poehmel Town Clerk would like permission to attend this conference. A motion to accept was made by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

6.GREENE COUNTY SCHOHARIE WATERSHED PROGRAM: is hosting their 10th Annual Schoharie Watershed Summit: Streams to Tunnel-Watershed Management in the Schoharie Basin to be held April 2nd, 2016 from 9am to 2:30pm. Councilmen Gonzalez and Van Valin are already signed up for the class.

7.FINAL REPORT LONG FOR TERM COMMUNITY RECOVERY STRATEGY: Lindsay Ostrander of Delaware Engineering has sent over two final copies for the Board's review. The Supervisor has one copy and the second copy is in the Town Clerk's office for review.

8.REQUEST TO USE CENTRE PROPERTY: Ryan Payne with a band called Attaboy will be performing earlier in the day at WAJ School and would like to stay to offer a free concert to the community of Windham. The concert will be held March 29 @ 7pm. A motion to accept was made by Councilman Gonzalez, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

9.HIGHWAY REPORT: Tommy Hoyt was not present.

10.POLICE REPORT: Chief Tor Tryland was present. He just has one update. Car 384 is currently in for repair as the heating system is not working properly.

11.AMBULANCE REPORT: Ambulance Director Jeanie Scotti was not present. Councilman Murray gave a brief report. It worked out good over the two holiday weekends as the Ambulance had two crews on. The last weekend it got really busy Windham sent two mutual aids to Hunter and Ashland backed Windham up only once.

12.TOWN BOARD RESOLUTION #10 OF 2016: to accept the Sewer District Billing for 2016 in the amount of \$188,180.10. A motion was made to accept by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy, **copy attached**.

GENERAL FUND RESOLUTION #5 OF 2016: to transfer funds to balance the General Fund Acct. A motion was made by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached**.

13.COMMITTEE REPORTS: **Councilman Murray** has been working on updating the Town Clerk's computer with more memory and speed and has purchased a larger monitor screen for her. The Supervisor's front door knob plate had to be re-adjusted. **Councilman Gonzalez** has been working with the Ambulance Director Jeanie Scotti on getting the best prices for the defibrators. Parks look good. Someone did take the time to walk with their garbage to the dumpster at CD Lane Park and leave it. The garbage has been cleaned up. **Councilman Van Valin** had received a call that the dumpster at the Little League Field was full and the crows were eating well. The dumpster is not paid by the Town of Windham. Bruce McNab from the Knights of the Road was notified to have the dumpster emptied. Councilman Van Valin will follow up to make sure the garbage has been taken care of. Little League Season will soon be starting again. The field will need sand for the bases; Councilman Van Valin will get in touch with Tommy Hoyt for the sand.

14.GREENE COUNTY RESOLUTION #78-16: Authorizing Chargeback of Assessment Roll Related Services and Materials, for the Board's review.

ACCOUNT BALANCES AND BUDGET COMPARISONS February 25, 2016 files were made available for the Board to review.

GENERAL FUND WARRANT #4-G contained vouchers #127-172, totaling \$20,570.73 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY FUND WARRANT #4 contained vouchers #29-34, totaling \$6,242.59 was audited and approved for payment on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

SEWER DISTRICT FUND WARRANT #4 contained vouchers #39-49, totaling \$3,895.36 was audited and approved on a motion by Councilman Murray, 2nd by Councilman Van Valin, with 4 in favor, one vacancy.

GENERAL FUND PAYROLL WARRANT #4-P for **General** contained 5 claims, totaling \$5,222.25 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy. **Ambulance** payroll contained 20 claims, totaling \$13,696.55 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy. **Police** payroll contained 2 claims, totaling \$2,189.77 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY PAYROLL WARRANT #4-P contained 6 claims, totaling \$9,204.40 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

SEWER DISTRICT FUND PAYROLL WARRANT #4-P contained 1 claim, totaling \$60.75 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Murray, with 4 in favor, one vacancy.

COMMENTS FROM THE PUBLIC: Margy Davis was present and **happy to see the Board so happy** as it should have been all along. There is an article in the Windham Journal this week. Margy would like to know if Windham is going to do something similar. It is labeled "Hunter's Comprehensive Plan...They are asking the State to do another one, they did one in 2000..." It is the master planning and zoning incentive award. Councilman Murray thinks that in August 2009

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the Town of Windham did something similar and it needs to be updated. Margy also asked why there is water in the dams. We can't even use the water and she is thinking of another Hurricane Irene. Supervisor Pelham spoke, they are designed to have that water in them when they were built. Councilman Murray spoke that we don't regulate the dams they belong to the Batavia Kill Watershed. We had 18 inches of water in 8 hours, it was just a lot of rain. Margy also asked if the T. Patrick Meehan clock in the middle of Town could be fixed; as it only keeps the right time twice a day. (Pat was never on time for a meeting that is the ironic why the clock is off.) The clock was discussed as this was a Dick Jordan and Randy McDonald were doing a fund raiser for the clock. However it was a Windham Chamber of Commerce project. They should be taking care of the expense of the clock, not the Town. Supervisor Pelham said this one time the Town of Windham will pay the expense to have the clock fixed. Margy has the phone number to the clock works and will call Bette Rhoades with the number.

The meeting adjourned at 7:27 p.m. on a motion by Councilman Murray, 2nd by Councilman Gonzalez, with 4 in favor, one vacancy.

_____ SUPERVISOR	_____ COUNCILMAN	_____ COUNCILMAN
_____ COUNCILMAN	_____ COUNCILMAN	_____ TOWN CLERK
