

## TOWN BOARD MEETING

FEBRUARY 11, 2016

**Present:** Supervisor: Robert J. Pelham  
Councilmen: Wayne Van Valin, Karl Gonzalez, Donald Murray & One Vacancy  
Town Clerk: Bonnie Poehmel

**Also Present:** Highway Superintendent Thomas Hoyt, Town Attorney Larry Gardner, Delaware Engineering John Brust, Chief Tor Tryland, Ambulance Director Jeanie Scotti & Gail Nichol森

**Absent:** Mike Ryan Windham Journal.

The Supervisor called the meeting to order at 7:05 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE JANUARY 28, 2016 TOWN BOARD MEETING were approved as typed on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy.

1.DELAWARE ENGINEERING: John Brust was present. The Board has been given a copy of the Amended SEQR Negative Dec. This is for another 3,200 feet of water line replacement or new water line for Route 296 and it is not having a significant negative environmental impact. A map was given out showing this proposed water line. Amended SEQR Negative Declaration **Town Board Resolution #8 of 2016** a motion to accept was made by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy, **copy attached**. Under the FYI side of things there is going to be a change order for Route 296 firehouse loop and Alan Tavenner is working with Evergreen Construction and Tommy Hoyt on that. We will have plans going to the

Dept. of Health at the end of February for the lines that you approve tonight with this SEQR Negative Dec. Then at the Water Meeting on February 25, we will come to you with a bond resolution. The bond resolution, Alan is suggesting instead of \$4.6 million have it made out for \$5 million. You don't have to spend that money, but hopefully you will have any opportunity to go from Hotel Vienna to the Thompson House. We will come to you with a draft resolution for \$5 million oppose to \$4.6 million, all you are doing is giving yourself the ability to establish but not having to spend that much. Just keeping the options open for the future. Of the \$5 million, \$2 million dollars of that is in grant money. New York State wants you to bond for the whole amount in case something happens and you did not get the grant money. We are still eligible for the zero percent interest. John has suggestion about requesting a Workshop Meeting at our next Town Board Meeting. Performance Based Concept of Land Use vs. Zoning. Supervisor Pelham spoke that people in the community have been approached by out of state solar companies that want to rent their land. The town has to look at this and determine if there should be a zoning on this. Supervisor Pelham approved the Workshop Meeting at the next board meeting set for February 25 @ 6pm prior to our regular meeting. The Windham Journal will have to be notified. Councilman Murray asked John to have Fred call him as they need to speak about the exterior painting of the Centre Property starting this spring. Supervisor Pelham mentioned that Marcy Newman of the USDA has approved the two inspectors Mr. Dennis Bacon and Mr. Lorne Dawes.

2.DELAWARE OPERATIONS: no one was present.

3.LETTER OF REMINDER TO RESTAURANT OWNERS GREASE TRAP MAINTENANCE: Supervisor Pelham will write a letter to all restaurant owners regarding their obligation to grease traps. Recently 6 yards of grease was pulled out of the Hickory Hill pump station. As the grease rots it causes a gas and recently ate up two hoist chains that have to be replaced.

4.DOCUMENTS FOR THE FAIRWAYS SEWER CONNECTION: A copy has been provided for the Board's review and will be left in the office. The subdivision is pending with the Planning Board. They are in the district with the sewer and water. Darrin Elsom of Kaaterskill Engineering is working on this project. Per John we will need to review and respond to this as DEP will be looking for this. This will be tabled at this time.

5.REQUEST TO USE MEETING ROOM IN TOWN HALL: David McQueen, Special Education Teacher from WAJ School would like permission to use the Meeting Room for the dates of Monday, February 22 thru Friday, February 26, 2016 at 3pm -5pm for the purpose of providing tutoring services to a WAJ student who is out on medical leave. A motion was made to accept by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy.

6.LETTER FROM HUNTER TOWN HISTORIAN: Dede Terns-Thorpe has been recently appointed and would like to praise Patti Morrow Town of Windham Historian for all her help and guidance. Patti is a "wealth of information not just for Windham but for the entire Moutaintop".

7.APPOINT CLAUDIA LANE TO ARCHITECTURAL REVIEW BOARD: Paul Hennessy has recently resigned as of 1/20/16. Claudia Lane has been appointed to finish out Paul's term expiring December 31, 2016. A motion was made to accept this by Councilman Gonzalez, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

8.REQUEST FOR FIREWORKS PERMIT AT SKI WINDHAM: February 3, 2016 a fax was received from Young Explosive Corporation; they had discovered they had not applied for a fireworks permit at Ski Windham for February 13, 2016 at 9:30pm. Due to the short notice of time and permission that was needed before our next Town Board Meeting, the Town Clerk made phone calls to the Supervisor and the three Councilmen-Van Valin, Murray & Gonzalez. A verbal approval was granted. Request has been noted at the Town Board Meeting tonight. A motion to approve was made by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 3 in favor, one abstain Supervisor Pelham, one vacancy.

9.HIGHWAY REPORT: Tommy Hoyt was present. The highway did plow a few dustings of snow. The equipment has been used and sanded some ice. Last year this time we ran out of sand, so we brought in more sand this year to cover us.

SECTION 284 OF THE HIGHWAY LAW AGREEMENT is all filled out and subject to change, as we do not know what our allocations will be this year with the State. We will know better once the final numbers come in after the budget in April. As of right now general repairs in the sum of \$161,500.00 may be expended for the general repairs upon 35.86 miles of town highways, including paving & slurry seal. Improvements on roads commencing at Mill Street & Pheasant Lane; Old Road & Nauvoo Road; and Mill Street & Oliver Road. A motion was made to have the Councilmen and the Supervisor sign the agreement by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy. A dirt road that needs to be paved in the future is Blodgett Road, but there is a lot of construction building on that road right now so it will be left as a dirt road.

10.POLICE REPORT: Chief Tor Tryland was present. He would like to request permission to pay for the Greene County Police Officer's Association 2016 dues of \$180.00 which includes the Town of Windham Police Officers. Last year the dues were \$225. A motion to accept was made by Councilman Gonzalez, 2<sup>nd</sup> by Supervisor Pelham, with 4 in favor, one vacancy.

11.AMBULANCE REPORT: Ambulance Director Jeanie Scotti was present. Jeanie read an email aloud to the Board that she received. The email was from Grandparents skiing at Hunter Mtn. with their grandson last Wednesday; that we went on as a mutual aid call with Hunter Mtn. Their grandson had a skiing accident. The email expressed much appreciation and thanking Jim Brabazon and Judy Dominick who were on duty for a great job well done and very professional. Supervisor Pelham would also like to also thank Davia for a job well done for his brother who had an accident. Two ambulance crews will be put on this weekend for the holiday, as we will be having a crazy bitter cold weather .

12.COMMITTEE REPORTS: **Councilman Gonzalez** has received two contracts for fireworks this year for our 4<sup>th</sup> of July celebration. The best contract is **Young's Explosive** with a yearly contract of **\$9,500.00**. Councilman Gonzalez has the contract and he would like the Town Board to approve and have the Supervisor sign. **A motion was made to accept by Councilman Gonzalez, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.** Councilman Gonzalez recently meet with two members of the Community of Windham Foundation Jeri Miltenberger & Denise Meehan and Thomas Hoyt. They discussed what our needs would be and suggest an inventory list for our two designated Emergency Shelters-WWTP and the new highway garage. A suggested inventory list has been prepared for the Board's review. Councilman Gonzalez has been working with the New York Army National Guard in Leeds, NY they have donated 15 emergency cots and blankets. A Thank you letter will need to be sent. Councilman Gonzalez recommends that the Town itself does not exceed a spending of \$1,500.00 for supplies. Tommy Hoyt spoke the inventory that we are to have on hand will be stored in plastic tubs to keep clean and keep the mice out. We do not want to have perishable foods on hand therefore; we are also going to work with Hope Restoration Church as they have a food pantry. **Councilman Murray** after reading the inventory lists is concerned about the defibulators as someone has to be properly trained to use them, and they will have to be locked up when not in use. It was Councilman Gonzalez' thought that we would have one here at the Town Hall, the highway garage and the sewer treatment plant. Jeanie Scotti seems to think the price is about \$2,200 per unit. Councilman Gonzalez & Jeanie would get the same defibulators as the ambulance has. Jeanie will find out if everyone has to be trained and she will look into grant funding. **Councilman Murray** spoke the front door of Town Hall had to be fixed, ordered a new Dell Computer for the accounts clerk, ordered two new routers has we needed a stronger internet signal, he also took a two hour webinar today with NYS Municipal Restructuring Fund only to find out we do not qualify for the grant, and spoke to Tommy about building another storage room downstairs as we need to clean up the planning board stuff.

13.TOWN JUSTICE MONTHLY REPORT FOR JANUARY 2016-Judge McCarthy \$1,815.00,  
Judge Mattiace \$1,646.00

14.TOWN CLERK'S MONTHLY REPORT FOR JANUARY 2016-\$4,704.50. A motion was made to accept by Councilman Murray, 2<sup>nd</sup> by Councilman Gonzalez, with 4 in favor, one vacancy.

15.FIXED ASSETS REPORT FOR 2015-has been prepared by Bette Rhoades and Tommy Hoyt, for the Board's review.

16.GENERAL FUND RESOLUTION #4 OF 2016-transfer funds to balance the General Fund Acct. A motion was made to accept by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy, **copy attached.**

ACCOUNT BALANCES AND BUDGET COMPARISONS February 11, 2016 files were made available for the Board to review.

GENERAL FUND WARRANT #3-G contained vouchers #106-126, totaling \$11,166.41 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY FUND WARRANT #3 contained vouchers #18-28, totaling \$23,041.44 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy.

SEWER DISTRICT FUND WARRANT #3 contained vouchers #27-38, totaling \$38,112.04 was audited and approved on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

STREETLIGHTING FUND WARRANT #2 contained vouchers #11-18, totaling \$2,959.58 was audited and approved for payment on a motion by Councilman Murray, 2<sup>nd</sup> by Councilman Van Valin, with 4 in favor, one vacancy.

WATER PROJECT FUND WARRANT #2 (Consolidation & Improvement) contained vouchers #6-10, totaling \$98,067.28 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

GENERAL FUND PAYROLL WARRANT #3-P for **General** contained 5 claims, totaling \$4,989.88 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy. **Ambulance** payroll contained 18 claims, totaling \$13,024.25 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy. **Police** payroll contained 8 claims, totaling \$7,310.00 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

HIGHWAY PAYROLL WARRANT #3-P contained 5 claims, totaling \$8,823.90 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

SEWER DISTRICT FUND PAYROLL WARRANT #3-P contained 1 claim, totaling \$70.88 was audited and approved for payment on a motion by Councilman Van Valin, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

COMMENTS FROM THE PUBLIC: Gail Nichol森 would like to thank the Windham Ambulance and Windham Fire Company for the great job they had done for her when she had her accident last year.

**TOWN BOARD MEETING (CON'T)**

**FEBRUARY 11, 2016**

The meeting adjourned at 7:45 p.m. on a motion by Councilman Gonzalez, 2<sup>nd</sup> by Councilman Murray, with 4 in favor, one vacancy.

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SUPERVISOR

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TOWN CLERK

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